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1. Introduction

Land is the main natural resource that a country owns and it is the foremost factor of the four main factors in Economics, namely Land, Work Force, Capital and Enterprise. In any country, all natural resources have been created based on the resource of land. For instance, minerals, water, flora and fauna are sub resources of the land resource.

The land contains the soil varieties on earth surface and other geological constructions as well as the minerals in the inner part of the earth. Accordingly, it should be specially noted that the land does not merely mean the surface cover of the earth or the surface of earth except the water cover.

The English term “land” stands for the Sinhala words "Bhoomiya" and "Idama", but when it is discussed 'as a whole' or at a 'macro' level it would be better to use the term "Bhoomiya"; and when referred to a portion of it, the term 'Idama'. In Tamil language these two words are referred respectively as 'பூமி' (*Bhoomi*) and 'காணி' (*Kani*).

Land is a limited natural resource which wanes when not used. Hence, optimum utilization of land is very essential for the country's development. In Sri Lankan context, Land is very close to the lives of people and they have a unique relationship with land. It carries not only an economic value but also a social and cultural value for them. Therefore, dealing with land is a very sensitive matter.

From ancient history the ownership of the entire land was with the king himself. He had the right to alienate lands. He vested the land as “Nindagam” - These lands had been alienated to people for various purposes whom performed duties for the king or the royal palace, “Viharagam” - The villages which contained such temporal entities granted for Buddhist temples, “Dewalagam” - lands granted for Devala. Even at the period of Portuguese and Dutch, the traditional land management system practiced in the country was not changed. However, under the British ruling, land management system was totally changed.

Three Land Commissions had been appointed by the then governments in 1927, 1955 and 1983. These Commission Reports could be treated as valuable documents, which analyzed and made recommendations for the present problems arisen not only on land administration but also on land use and ownership.

State Land (Encroachment) Ordinance No 12 of 1840, Waste Land Ordinance No 01 of 1897, Land Settlement Ordinance No 20 of 1931, Land Development Ordinance No 19 of 1935,

State Land Ordinance No 08 of 1947, State Land (Recovery of Possession) Act No 07 of 1979, Land Grant

(Special Provisions) Act No 43 of 1979, Title Registration Act No 21 of 1998 are important landmarks in the history of state land development, conservation and administration.

The Ministry of Lands makes an enormous feasible impact on the socio economic development of the country. The Ministry for the subject of Land was established in 1932 and the Land Commissioner General's Department was established in 1935 on the recommendation of the committee appointed in respect of the subject of Land and Agriculture of the State Council in 1927.

The Ministry of Lands formulates strategies for utilizing the limited land resource for the country's sustainable development, as it being a scarce resource which never grows. The Department of Land Title Settlement shoulders this mission by determining the State land and Private Lands and settling the title to the land while the Land Commissioner General's Department administrates the State lands. The Survey Department prepares plans for state lands and prepares plans for the private lands under Bimsaviya programme. The role of the Land Use Policy Planning Department is to prepare plans on Divisional / District land use and determine the suitability of lands for various requirements.

Land Survey Council was established in 2003 in terms of the Survey Act no: 17 of 2002, to register the Surveyors, issue annual practicing license to Registered Surveyors and maintain the professional discipline among the registered Surveyors while the Institute of Surveying and Mapping, Diyathalawa, the training institute of the Survey Department has accomplished experience in the subject of Survey and Mapping as to enable the students to fulfill their full educational competencies.

In addition, Land Reform Commission established under the Land Reform Act of 1972 and Kantale Sugar Company (Limited), were published in the gazette notification dated 2015.01.18 under the purview of the Ministry of Lands.

Accordingly, the Ministry of Lands along with those departments and institutes falling under its purview render a yeoman's service towards the sustainable development of the country.

Ministry of Lands Parliamentary Reforms

1.1 Vision

Optimally utilized land resource towards
sustainable development

1.2 Mission

Contribution to sustainable development through
efficient management and optimum
utilization of the land resource
by policy planning,
implementation and
coordination for all the stakeholders,
while strengthening
land ownership.

1.3 OBJECTIVES

1. Update and implement the National Land Policy.
2. Preserve the environment for the future generation.
3. Ensure the protection of the state lands.
4. Implement the Land Use Policy.
5. Minimum utilization of state lands and takes action for the prevention of waning.
6. Manage and develop the state lands properly and distribute suitable land among landless people.
7. Allocate lands for development projects and other essential purposes.
8. Register the titles of all lands and ensure ownership.

1.4 MAIN THRUST AREAS

1. Formulate and implement land policies as to meet the timely Requirements.
2. Acquire private lands for development activities.
3. Ensure clear title while protecting ownership to land.
4. State Land Management.
5. Land surveying, mapping and land information services.
6. Prepare and implement land use plans for sustainable development.
7. National data base/ Information System on land.
8. Good governance for the institution and resources falling under the purview of the Ministry of Lands.

3. Human Resource Development

3.1 Staff of the Ministry

Serial No.	Approved Designation	Approved Carder	Number in the Year 2016	Retirement	Changes Occurred During the year 2016					Number in 2017
					Officers Transferred		Recruitments	Promotions	Resignations	
					Out	Into				
1.	Secretar	01	01	-	-	-	-	-	-	01
2.	State Secretary	01	01	-	-	-	-	-	-	01
3.	Additional Secretary (Admin) – SLAS Special	01	01	-	-	-	-	-	-	01
4.	Chief Financial Officer	01	00	-	-	-	-	-	-	01
5.	Additional Secretary (Land) – SLAS Special	01	01	-	-	-	-	-	-	01
6.	Additional Secretary (Bim Saviya) – SLAS Special	01	-	-	-	-	-	-	-	-
7.	Senior Assit. Secretary (Admin) SLAS.- I	01	01	-	-	-	-	-	-	01
8.	Senior Assit. Secretary (Land) SLAS.-I	01	01	-	-	-	-	-	-	01
9.	Senior Assit. Secretary (Bim Saviya) SLAS.-I	01	-	-	-	-	-	-	-	-
10.	Chief Accountant SLAcS - I	01	01	-	-	-	-	-	-	01
11.	Director Assistant Director (Land Acquisition) SLAS.-I	01	01	-	-	-	-	-	-	01
12.	Director Assistant Director (Land Policy) SLAS. -I	01	01	-	-	-	-	-	-	01
13.	Chief Internal Auditor SLAcS.-I	01	01	-	-	-	-	-	-	01
14.	Director Investigation SLAS.-I	01	-	-	-	-	-	-	-	-
15.	Accountant SLAcS II/III	02	02	-	-	01	-	-	-	02
16.	Deputy Director / Assistant Director (Planning) SLPS. II/III	01	-	-	-	-	-	-	-	-
17.	Assistant Secretary (Land.) SLAS.-II/III	01	01	-	-	-	-	-	-	01
18.	Deputy Director Assistant Director (Land Policy) SLAS.-II/III	01	01	-	-	-	-	-	-	01
19.	Deputy Director Assistant Director (Land Acquisition) SLAS.-II/III	01	01	-	-	-	-	-	-	01
20.	Deputy Director / Assistant Director (Land Acquisition – NIRP) SLAS.-II/III	01	01	-	-	-	-	-	-	01
21.	Assistant Secretary (Admin.) SLAS.- II/III	01	01	-	01	01	-	-	-	01
22.	Assistant Secretary (Procurement/ Admin.) SLAS.- II/III	01	01	-	01	01	-	-	-	01
23.	Assistant Secretary (Bimsaviya) SLAS.- II/III	01	01	-	-	-	-	-	-	01
24.	Legal Officer	01	01	-	-	-	-	-	-	01
25.	Administrative Officer PMAS - Supra	01	01	-	-	-	-	-	-	01
26.	Translator	02	02	-	-	-	-	-	-	02

No.	Approved Designation	Approved Carder	Number in the Year 2016	Retirement	Changes Occurred During the year 2017					Number in 2017
					Officers Transfer red		Recruitments	Promotions	Resignations	
					Out	In to				
27.	System Analystist	01	00	-	-	-	-	-	-	-
28.	Coordinating Secretary to the Secretary	01	01	-	-	-	-	-	-	01
29.	Information Technology Assistant	02	-	-	-	-	-	-	-	00
30.	Development Officer	249	249	-	03	05	-	-	02	249
31.	Investigation Assistant (Land Acquisition)	111	109	-	-	-	-	-	-	109
32.	Investigation Assistant	03	01	-	-	-	-	-	-	01
33.	Progress Review Assistant	02	02	-	-	-	-	-	-	02
34.	Media Assistant	01	01	-	-	-	-	-	-	01
35.	Legal Assistant	03	00	-	-	-	-	-	-	00
36.	Budget Assistant	01	00	-	-	-	-	-	-	00
37.	Supply Assistant	01	00	-	-	-	-	-	-	00
38.	Development Assistant	02	01	-	-	-	-	-	-	01
39.	Planning Assistant	02	02	-	-	-	-	-	-	02
40.	Information and Communication Technology Assistant	06	03	-	01	01	-	-	-	03
41.	Public Management Assistant I,II,III	57	36	0	06	09	-	-	-	37
42.	Computer Data Entry Operator	01	01	-	-	-	-	-	-	01
43.	Vedio Photographer	01	01	-	-	-	-	-	-	01
44.	Photographer	01	00	-	-	-	-	-	-	00
45.	Video Photographer Assistant	01	01	-	-	-	-	-	-	01
46.	Driver	22	20	-	03	-	-	-	-	17
47.	Karyala Karya Sahayake	27	26	-	-	01	-	-	01	26
48.	Garden Labourer (K.K.S.)	02	01	-	-	-	-	-	-	01
	Total	528	477	0	16	19	00	00	03	478

3.2 Details of the Transfers Sri Lanka Administrative Service

No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
01	Miss. L.W.S.C. Nawarathne	Assistant Secretary	01.02.2017	Food Commissioner's Department		
02	Mr. W.P.M.G.R. Shantha Kumara	Senior Assistant Secretary (LAnd)	30.03.2017	Persons Registration Department		
03	Mr. S.H.Y.S. Boralessa	Assistant Secretary (Admin)	01.08.2017	Election Commission		
04	Miss. H.A.N. Piyasumana	Assistant Secretary (Admin)			01.02.2017	Food Commissioner's Department
05	Miss. Kumari	Senior Assistant Secretary (Bimsaviya)			06.02.2017	Ministry of Education
06	K.H.S.D. Padmasiri	Assistant Secretary (Admin)			26.02.2017	New appointments

Combined Service

Public Management Assistants' Service

No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
01	Mr. H.A.P.P. Udayakumara P.M.A. I		2017.01.02	Department of Motor Traffic		
02	Miss. K. W. Priyangani P.M.A. I		2017.01.17	Regional Accountant's Office SLARMY, Panagoda		
03	Miss. K.P. Kuruppuarachchi P.M.A. I		2017.04.04	Persons Registration Department		
04	Miss. W.L.C. Priyanthika P.M.A. I		05.06.2017	Department of Immigration and		
05	Mr. M.T.C. Perera P.M.A. III		03.07.2017	Ministry of Highways and Higher Education		
06	Mr.T.M. Thennakoan P.M.A. I		31.08.2017	Ministry of Foreign Affairs		
07	Ms. N.V.HK. Sekarathne P.M.A. III				16.01.2017	New appointments
08	Ms. Sonnadara P.M.A. III				16.01.2017	Inland Revenue Department
09	Ms. G.S.R. Ranganath P.M.A. III				24.01.2017	New appointments
10	Ms. N.C.U. Liyanage P.M.A. III				30.01.2017	New appointments
11	Ms. H.A.R.S. Hettiarachchi P.M.A. III				02.02.2017	New appointments
12	Miss. G.S. Pushpalatha P.M.A. I				03.02.2017	Land Commissioner General's Department
13	Mr. R.A.N.D. Ranathunge P.M.A. I				03.04.2017	Department of Customs
14	Mr. L.N. Hewage P.M.A. I				03.07.2017	Ministry of Highways and Higher Education

Information and Communication Technology Assistant Service

No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
01	Mrs. A.D.J.Gamage	Information and Communication Technology Assistant 3/III	29.06.2017	Department of Examination		
02	Mrs. E.N.A.W. Jayawardhana	Information and Communication Technology Assistant 3/III			23.05.2017	Ministry of Education

Development Officers' Service

No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
01	Miss. R.M.S.C. Rathnayake	Development Officer III	31.01.2017	Ministry of Industry and Commerce		
02	Miss. D.WG Sanjeevani	Development Officer III	14.03.2017	Ministry of Home affairs		
03	Ms. D.S.L.G. Wijethunge	Development Officer III	03.04.2017	Ministry of Provincial Councils and Local Government		
04	Miss. W.E.P. Thamara Priyangani	Development Officer III	28.02.2017	Teachers Service		
05	Miss. M.L.M.S. Narkiese	Development Officer III	03.07.2017	Teachers Service		
06	Ms. A.D. Ilangakoan				09.02.2017	Ministry of Sports
07	Miss. P.M.R.N. Pushpalatha				2017.03.01	Land Commissioner General's Department
08	Miss. C.G. Weerawarne	Development Officer III			21.04.2017	Ministry of Home affairs
09	Miss. N.S.D.Y. Abegunawardane	Development Officer III			24.07.2017	Ministry of Skill Development and Vocational Training
10	Miss. I.G.G.K. Gunathilake	Development Officer III			05.04.2017	Ministry of Provincial Councils and Local Government

Combined Service Driver

No.	Name & Designation		Officers Transferred Out		Officers Transferred to the Ministry	
			Date	Place of work	Date	Place of work
01	Mr. W.M.N. Dharmapriya	Driver III	22.03.2017	Ministry of City Planning and Water Supply		
02	Mr. R.A.D.R. Ranathunga	Driver III	26.04.2017	Ministry of Foreign Affairs		
	Mr. T.M.A.N. Bandara	Driver III	22.06.2017	Tourism Development and Cristianity Affiars		

Karyala Sevaka Sevaya

No.	Name & Designation	Officers Transferred Out		Officers Transferred to the Ministry	
		Date	Place of work	Date	Place of work
01	Mr. J.A.M.K. Wejayathilake K.K.S.III			15.06.2017	Ministry of Foreign Affairs

3.3 Establishment Activities

No.	Details	Previous Year - 2016			Present Year - 2017		
		Number Received	Approved	Balance	Number Received	Approved	Balance
01	Recruitments	10	10	-	-	-	-
02	Conducting Examinations	-	-	-	-	-	-
03	Conducting Interviews	01	01	-	-	-	-
04	Confirmation in Service	02	02	-	02	02	-
05	Promotions	08	08	-	-	-	-
06	Payment of increments	266	266	-	216	216	-
07	Extension of Service	-	-	-	-	-	-
08	Preparation of Recruitment Procedure	01	-	01	-	-	-
09	Vacation of Post	02	02	-	-	-	-
10	Dismissal of Service	-	-	-	-	-	-
11	Reinstatement in Service	-	-	-	-	-	-
12	Disciplinary Inquires	-	-	-	-	-	-

13	Approval of Leave in abroad	02	02	-	-	-	-
14	Foreign Scholarships	14	14	-	-	-	-
15	Cabinet Memorandum	-	-	-	-	-	-
16	Commencement of Bonds						
17	Release of Bonds						
18	Loan approvals						
	Property						
	Vehicle						
	Other						

3.4 Human Resource Development

3.4.1 Foreign Training

Serial No.	Training Course/ Institution	Name of the Officer	Designation	Country	Duration
01	3 Tier Programme Emerging Ledres' programme	Miss. R.H.Hewakopara	Legal Officer	India	From 23.07.2017 to 19.08.2017
02	Sharing Land Management expertise to promote effecient and responsive governance (Sri Lanka)	Ms. B.R.K. Medha Ms. M.N.S. Riyaza Miss. U.K.D.M. Thilani	Director (Land Acquisition) Assistant Secretary (Land Acquisition) Assistant Director (Land Acquisition)	Australia	From 11.11.2017 to 10.12.2017

3.4.2. Local Training

Serial No.	Training Institution	Name of the Officer	Designation	Course	Duration	Course Fees (Rs.)
01	Ministry of Skills Development and Vocational Training	E.W.A.V. Jayawardana	Information and Communicatio n Technology Assistant	Web Designing	05 months	16,500/=
		I.S Hettiarachchi	Information and Communicatio n Technology Assistant	Web Designing	05 months	16,500/=

		P.A.L.R. Ariyaratne	Information and Communication Technology Assistant	Web Designing	05 months	16,500/=
02	Sri Lanka National Council for Human Resource Development	Mr.P.M. Nanayakkara	Director	Lecture on Good Governance and Role of the Public Service	04.10.2017	
03	Department of Archive	Miss. K.H.S.D. Pathmasiri	Asst Secretary (Admin)	One day workshop on Public Document Management	04.10.2017	
		Mr. G.A.K.MA. Kariyappar	Assistant Director (Land Acquisition) (NIRP)	One day workshop on Public Document Management	2017.10.04	
		Mr. M.W.J.K. Jayathilake	P.M.A. III	Five day workshop on Public Document Management and archiving	04.10.2017	
		Ms. K.M.C.N.M. Bandara	P.M.A. III	Five day workshop on Public Document Management and archiving	04.10.2017	
		Ms. C.D. Weerasooriya	P.M.A. III	Five day workshop on Public Document Management and archiving	04.10.2017	
		Ms. W.M.T.D. Wijesinghe	P.M.A. III	Five day workshop on Public Document Management and archiving	04.10.2017	
		Mr. A. Sirisoma	Development Officer II	Five day workshop on Public Document Management and archiving	04.10.2017	
		Mr.K.D. Amarasekara	Development Officer III	Five day workshop on Public Document Management and archiving	2017.10.04	
		Ms. K.M.C.N.M. Bandara	Assistant Director (Land Acquisition) (NIRP)	Five day workshop on Public Document Management and archiving	04.10.2017	
		Ms. C.D. Weerasooriya	P.M.A. III	Five day workshop on Public Document Management and archiving	04.10.2017	

		W.M.T.D. Wijesinghe	P.M.A. III	Five day workshop on Public Document Management and archiving	04.10.2017	
		Mr. A. Sirisoma	Development Officer II	Five day workshop on Public Document Management and archiving	04.10.2017	
04	Ministry of National Policy and Economic Affairs	Mr.G. Vijitha Nanda Kumar	Additional Secretary	Enhancement of Accounting skills of the public sector	22.06.2017 9.00am-12.00am	
		Mrs.K.D.D. Rathnayaka	Chief Accountant	Enhancement of Accounting skills of the public sector	22.06.2017 9.00am-12.00am	
05	Ministry of National Policy and Economic Affairs	Mrs.Ashani Piyasumana	Assistant Secretary (Admin)	Workshop on the Role of Audit and management Committee	06.07.2017 9.00am-12.00am	
		Mrs. G.S.K. Silva	Chief Internal Auditor	Workshop on the Role of Audit and management Committee	06.07.2017 9.00am-12.00am	
06	Department of Mangement Auditing	R.A.N. Kumari	Senior Asst. Secretary	Internal Auditing for Non Auditors	10.07.2017 8.30 am - 12 am	
		B. Kajani	Assistant Director (Land Policy))	Internal Auditing for Non Auditors	10.07.2017 8.30 am - 12 am	

4 . Finance Managment

4.1 Budget Estimate

	Previous Year 2017 (Rs)				Present Year 2018 (Rs)			
	Net Allocation	Expenditure	Balance	Per.of Exp.	Net Allocation	Expenditure	Balance	Per.of Exp.
01. Project								
Minister's Office								
Personal Emoluments	8,900,000	7,630,485	1,269,515	85.74%	10,485,000	10,360,279.61	124,720,39	98.81%
Other Recurrent	10,150,000	8,916,399	1,233,601	87.85%	12,150,000	1,121,401.08	11,028,598.92	9.23%
Capital								
2001	250,000	234,380	15,620	93.75%	250,000.00	-	250,000.00	
2002	100,000	100,000	-	100.00%	100,000.00	98,892.72	1,107.28	98.89%
2003	1,150,000	1,141,830	8,170	99.29%	1,600,000.00	1,593,025.59	6,974.41	99.56%
2101	-	-	-	-	-	-	-	-
2102	5,00,000	499,915	85	99.98%	850,000.00	794,961.25	55,038.75	93.52%
2103	500,000	500,000	-	100%	400,000.00	387,766.50	12,233.50	96.94%

2. Project								
Personal Emoluments	11,998,000	11,710,352	277,648	97.60%	232,410,000.00	79,548,005.93	152,861,994.07	34.23%
Other Recurrent	10,500,000	9,122,357	1,377,643	86.88%				
Capital								
2001	5,216,000	4,761,242	454,758	91.28%	200,000.00	125,741.95	74,258.05	62.87%
2002	100,000	94,091	5,909	94.09%	200,000.00	194,250.00	5,750.00	97.13%
2003	1,000,000	988,702	11,298	98.87%	200,000.00	1,991,222.52	8,777.48	995.61%
2101	35,000,000	32,302,205	2,697,750	92.29%	-	-	-	-
2102	500,000	499,917	83	99.98%	1,750,000.00	618,525.50	1,131,474.50	-
3 Project								
Personal Emoluments	234,600,000	227,181,321	7,418,679	96.84%	11,505,000.00	11,335,335.33	169,664.67	98.53%
Other Recurrent	30,975,000	26,284,469	4,690,531	84.86%	10,650,000.00	10,143,048.38	506,951.62	95.24%
Capital								
2001					500,000.00	-	500,000.00	
2002	800,000	713,062	86,939	89.13%	100,000.00	-	100,000.00	-
2003	4,000,000	3,629,888	370,112	90.75%	1,000,000.00	998,595.92	1,404.08	99.86%
2101	-	-	-	-	-	-	-	-
2103	1,600,000	1,342,559	257,441	83.91%	200,000.00	172,940.00	27,060.00	86%
04Land Development and Land Acquisition								
153-2-3-4-2105								
Bimsaviya Programme	400,000,000	256,664,752.22	143,335,247.78					
153-2-3-5-2105								
Land Acquisition for Public Purposes	2,345,000,000	1,375,862,678.88	969,137,321.12					
153-2-3-10-2501								
Kanthale Sugar Industries	10,500,000	1,030,800,218	191,997.82					
	Net Allocation	Expenditure	Balance	Per.of Exp.	Net Allocation	Expenditure	Balance	Per.of Exp.
153-2-3-11-2502								
Land Bank	395,000,000	116,459,504.36	278,540,495.64					

4.2 Public Officers Advance 'B' Account

Limits	Previous year (2017) (Rs.)		Present Year (2018) (Rs.)	
	Estimate	Actual	Estimate	Actual
Maximum Limit of expenditure	16,000,000.00	15,512,085.58	17,000,000.00	
Minimum Limit of Credit	6,000,000	8,114,290.48	7,500,000.00	
Maximum Limit of Debit Balance	50,000,000.00	39,071,552.59	30,000,000.00	

4.3 Revenue Account

	Previous year (2017)	Present Year (2018)
Estimate	nil	10.49
Annual Revenue	12.94	9.71
Deference (+/-)		-0.79

4.4 Physical Resource Management

4.4.1 Fixed Assets

Serial No	Assets Type	Situation at the beginning of the year	Changes During the Year				Situation at the end of the year
			Acquisition	purchases	Auction	Disposal	
1	Lands (Acres)		-	-	-	-	-
2	Buildings	*	-	-	-	-	*
3	Constructions	-	-	-	-	-	-

* The ministry is running in the 3rd floor of “Mihikatha Medura” building constructed by the Land Commissioner General’s Department in 2012.

4.4.2 Movable Properties

No.	Category of asset	Situation at the beginning of the year	Changes During the Year					Situation at the end of the year
			Acquisitions (+)	Procurement (+)	Auction (-)	Vesting (-)	Disposal (-)	
1	Mobile Phones	4	-	1	-	-	01	4
2	Fax machines	23	-	3	3	-	3	23
3	Refrigerator	5	-	1	-	-	-	6
4	Microwave	2	-	1	-	-	-	3
5	Blender	1	-	2	-	-	-	3
6	Electric Kettles	19	-	3	-	-	3	19
7	Flag pole	5	-	-	-	-	-	5
8	Buddha statue	2	-	-	-	-	-	2
9	White Board	15	-	1	-	-	-	16
10	White Board Stand	3	-	-	-	-	-	3
11	UPS	80	1	8	-	-	11	78
12	Computers	104	1	-	3	1	4	101
13	Air Conditioners	30	2	2	-	-	-	34
14	Printers	69	-	-	10	-	-	59
15	Cordless Phone	3	-	-	-	-	-	3
16	Televisions	10	-	1	-	-	-	11
17	Public Address System	-	-	-	-	-	-	-
18	Davula	1	-	-	-	-	-	1
19	Drum (Bongo)	1	-	-	-	-	-	1
20	Accordion	1	-	-	-	-	-	1
21	Cusion visitor chairs	5	-	-	-	-	-	5
22	Sofa Set	8	-	-	-	-	-	8
23	Dining Table	3	-	1	-	-	-	3
24	Dining Chairs	12	-	-	-	-	-	12
25	Library cabinets (steel)	3	-	1	-	-	-	04
26	Library cabinets (timber)	11	-	-	-	-	-	11
27	Reading tables (library)	02	-	-	-	-	-	02
28	Reading chairs (library) – Rexene	11	-	-	-	-	-	11
29	Glass tables (rounded)	5	-	-	-	-	-	05
30	Chairs (<i>Beeralu</i>)	12	-	-	-	-	-	12
31	Almyrah - Steel	30	-	5	-	-	-	35
32	4 drawer cabinets	73	-	5	-	-	-	78
33	Executive Table MDF	7	-	-	-	-	-	7

34	File Racks	35	-	1	-	-	-	36
35	Steel chairs (Rexene)	3	-	-	-	-	-	03
36	Clerical tables	25	3	2	-	-	-	30
37	Staff Table	106	-	7	-	-	-	113
38	Executive tables	20	-	-	-	-	-	20
39	Executive table (Glass pad)	2	-	2	-	-	-	2
40	Computer tables	71	-	9	1	-	-	79
41	KKS tables (small)	8	2	-	-	-	-	10
42	Computer chairs	156	2	15	-	-	-	173
43	Table (steel)	1	2	-	-	-	-	3
44	Laptop Computers	15	1-	-	-	-	-	16
45	Boilers	2	-	-	-	-	-	02
46	Photo copy machines	17	-	1	-	-	-	18
47	Speakers	80	-	-	-	-	-	80
48	Executive chairs	38	2	3	-	-	-	43
49	Arm chairs	42	-	-	-	-	-	42
50	Type writers	2	-	-	-	-	-	02
51	Water Dispenser (Hot & Cool)	4	-	1	-	-	-	5
52	Water Dispenser (nomal)	3	-	-	1	-	-	2
53	Water Filters	01	-	-	-	-	-	01
54	Pedestal fans	14	-	6	-	-	-	20
55	Library books	2220	-	67	-	-	-	2,287
56	Brass lamp	01	-	-	-	-	-	01
57	Glass cupboards (Library)	07	-	1	-	-	-	08
58	Dry Box	01	-	-	-	-	-	01
59	Dynamic Microphone	01	-	-	-	-	-	01
60	Microphone stand	01	-	-	-	-	-	01
61	Voice Recorder	03	-	-	-	-	-	03
62	Lobby chairs	65	-	-	-	-	-	65
63	Small Cassette recorder	01	-	-	-	-	-	01
64	Heavy duty staples machine	05	-	1	-	-	-	06
65	High back chairs	02	-	2	-	-	-	4
66	Visitor Chairs	135	-	19	-	-	-	154
67	Medium Back Chairs	07	-	-	-	-	-	07
68	Conference Table (Wooden)	02	-	-	-	-	-	02
69	Conference Table (Pieces)	10	-	-	-	-	-	10
70	Bunk beds	-	-	2	-	-	-	2
71	Spring Matress	-	-	2	-	-	-	2
72	Foam Matress	04	-	-	-	-	-	04
73	Safes	01	-	-	-	-	-	01
74	Cash Box	02	-	-	-	-	-	02
75	Conference Chair (low back)	55	-	-	-	-	-	55
76	Conference Chair (high back)	48	-	-	-	-	-	48
77	Vedio Light & Stand - DC	01	-	-	-	-	-	01
78	Vedio Light & Stand - AC	01	-	1	-	-	-	02
79	Platform Trolley	01	-	01	-	-	-	02

80	Sounds Systems	02	-	-	-	-	-	02
81	Multi media Projectors	3	-	-	-	2	-	03
82	Electrical Screen	3	-	-	-	-	-	03
83	Display Board	1	-	-	-	-	-	01
84	Dry Cabinet	1	-	-	-	-	-	01
85	Scanners	5	-	-	-	-	-	05
86	Non-linear Editing System	1	-	-	-	-	-	01
87	Government Emblem	2	-	1	-	-	-	02
88	The glass shrine box to place the Buddha Statue	1	-	-	-	-	-	01
89	Display Cabinet	1	-	-	-	-	-	01
90	10 KVA Online	1	-	-	-	-	-	01
91	Access Control Systems	1	-	-	-	-	-	01
	Office Cupboard	1	-	-	-	-	-	01
92	Notice Board(Digital)	1	-	-	-	-	-	01
93	Vedio Camaras	1	1	-	-	-	-	02
94	Normal Camaras	2	-	-	-	-	-	02
95	Steel Reck	1	-	-	-	-	-	01
96	Cabs	22	-	-	-	-	-	22
97	Jeeps	17	1	1	-	-	-	17
98	Vans	2	-	-	-	-	-	02
99	Motor Cycles	1	-	-	-	-	-	01
100	Cars	5	-	1	-	-	-	05
101	Gas cooker	1	1	1	-	-	-	03
102	Hot water Filter	1	-	-	-	-	-	01
103	Water Tank 500 L	1	-	-	-	-	-	01
104	Water Motors	1	-	-	-	-	-	01
105	Steel Ladders	2	-	1	-	-	-	03
106	Cettle jug	4	-	2	-	-	-	06
107	Dainamic table	-	-	3	-	-	-	03
108	Steel chairs with alms	-	-	18	-	-	-	18
109	Chairs (Wooden/ Cane)	-	-	08	-	-	-	08
110	Conference chairs	-	-	08	-	-	-	08
111	Clerical chairs (Cushioned)	-	04	-	-	-	-	04
112	Wooden Almyrha	-	-	1	-	-	-	01
113	Steel cabinat (Locker unite)			3				03
114	120 96 24 Wooden cabinat			1				01
115	Rice cooker			1				01
116	Gas cooker with oven			1				1
117	Mixture Grinder			1				1
118	Steam iron			1				1
119	Iron Board			1				1
120	Electric oven			1				1
121	Kitchen Rack			3				3
122	Two Drawers Writing tables			4				4
123	Bread toaster			1				1
124	Vaccum cleaner			1				1
Total		3864	23	241	18	3	22	4088

5. Contribution of the other Divisions for the Development Activities

5.1 Land Development and Policy Division

The role of the Land Development and Policy Division is to maintain coordination between various institutions in activities such as distribution of lands among various institutions and general public, conservation, development and management of State lands in accordance with the National Land Use Policies while maintaining environmental equilibrium. This Division also coordinates with public institutions and officials in activities such as maintaining a unitary land management throughout the country and offering ownership to the lands already distributed, resolves the problems related to land and shoulders the national development through effective and efficient land management.

Accordingly this division handles a number of activities such as formulation and introduction of amendments to the Ordinances and Policies pertaining to the subject of land, land settlement, issuing Title Certificates, releasing lands to statutory institutions, Provincial Councils, Local Authorities and Departments, organizing and monitoring the activities regarding the issue of Grants to Colonization Schemes, Middle Class and Marginal Lands, activities on releasing lands to special projects registered under the Sri Lanka Board of Investment, directing the Survey Department in efficient and formal organizing of surveying activities in Sri Lanka and implementation of the National Involuntary Resettlement Policy.

Understanding the timely requirements, arrangements have been made to introduce amendments to the Land Development Ordinance and the draft has been submitted to the Attorney General for observations. Decisions have been taken thereby to remove all the conditions pertaining to Grants except in special occasions. Amendments have been introduced to the Act so as to grant equal opportunities for male and female parties, indicated in Schedule III to inherit the land and giving priority to the one who occupies the land.

The activities handled by the Land Development and Policy Division include the following.

- ❖ Introduce amendments to the land laws so as to meet the timely requirements.
- ❖ Obtain the approval of the Hon. Minister to grant state lands to the people on long-term lease and grants under the State Land Ordinance.
- ❖ Direct the long-term leases and grants to the Presidential Secretariat for the signature of His Excellency the President.
- ❖ Take action on the problems pertaining to long-term lease and grants.
- ❖ Obtain the approval of the Hon. Minister for village settlements directed by the Land Title Settlement Department.
- ❖ Seek the approval of His Excellency the president and Hon Minister for the issue of Temporality Deeds and Preliminary lease to temples and other religious institutions.
- ❖ Grant alternative lands to persons displaced due to natural disasters such as Tsunami.
- ❖ Vesting of lands to government institutions.
- ❖ Implement the National Land Policy and introduce amendments to the land laws to meet the timely requirements.

- ❖ Give directives, refer the matters to the institutions concerned, and follow up action regarding the requests and problems of the persons who visit the Ministry daily with land problems.
- ❖ Take action to conduct inquiries/ inspections on land disputes and appeals.
- ❖ Conduct District level Land Meetings regarding efficient management of State Lands and provide directives and solutions regarding the problems arisen in such discussions
- ❖ Take legal action on encroachments revealed through the District meetings and public complaints.

Progress of the Land Development and Policy Division from 01.01.2017 to 31.12.2017

No.	Activities	Progress
01	1. Number of Long-term lease files directed by the Land Commissioner General for the approval of the Hon. Minister.	6281
	2. Number of Grants and Long Term Lease files on which actions are being taken	1349
	3. No. of Grants and Long Term Lease files inquired from the Land Commissioner General	1704
	4. No of files directed to Land Commissioner General after obtaining the approval of the Hon. Minister	3749
02	1. Number of Long-term lease and Grants received from the Land Commissioner General for the facsimile signature of HE the President (Special Grants, Temporalities, Tsunami Grants, and Ranawiru Grants).	2651
	2. Number of Long-term lease and Grants sent to the Precedential Secretariat for the facsimile signature of HE the President	988
	3. Number of inquiries made from the Land Commissioner General	2006
	4. Number of grants and lease on which actions are being taken	0
03	1. Number of files received from the Land Title Settlement Department seeking the approval of the Hon. Minister	5
	2. Number of files directed for the approval of the Hon. Minister	4
	3. Number of settlement files on which actions are being taken.	2
04	1. Number of files received from the Land Commissioner General pertaining to the vesting of lands to various public institutions, local authorities and forces	80
	2. Number of inquires made from the Land Commissioner General	25
	3. Number of files on which actions are being taken	5
	4. Number of alienations for which the approval of HE the President received	40
05	1. No of land issues received from the Presidential Secretariat and directed to the Land Commissioner General	231
	2. No of land issues received from the Prime Minister's Office and directed to the Land Commissioner General	191
	3. No of land issues received from the General Public and directed to the Land Commissioner General	811
06	1. Take action regarding the land problems received under Public Petition/ Sectoral Oversight Committee/ Question in Parliament	21
07	1. Cabinet Memoranda submitted to the Cabinet of Ministers seeking approval	25
	2. Submission of observations to the Cabinet Memoranda of other Ministries	31
08	1. Land problems received under "Tell President" Programme and resolved	3930
	2. No. of lad problems received under "Tell President" Programme and directed to other institutions and to the Secretary to the President	295

5.2 Land Acquisition Division

This division renders duties pertaining to acquisition of Private Lands, in terms of the Land Acquisition Act No. 9 of 1950 in the instances where state lands are not available in a particular area to utilize for development Projects of the government. Further, following due legal procedures to expedite the acquisition of private lands for the development projects, compensation payment for the lands acquired for various Ministers and Departments and monitor the Acquiring Officers in land acquisition are also included in the functions and responsibilities entrusted with this division.

By now a large number of land acquisition proposals have been received pertaining to the implementation of a large number of development projects implemented at present. Of such proposals, priority is being granted to the following Projects, which imply a special national importance. Further, this division also monitors whether the institutions concerned adopt the National Involuntary Settlement Policy in acquiring private land for Public Purposes.

1. Southern Expressway Project (Matara – Hambanthota extension)
2. Central Expressway Project
3. Ruwanpura Expressway Project
4. Develop the road network of the country under National Highway Sector Project
5. Peradeniya – Badulla – Chenkaladi Highway Project
6. Matara – Katharagama new Railway Project
7. Moragaha Kanda / Kaluganga Development Project
8. Acquisitions for Water Supply projects
9. Weras Ganga Development Project
10. Acquisitions for various Urban Development Projects
11. Strategic Cities Development Project
12. Yan Oya Reservoir Project
13. Morana Reservoir Project
14. Light Rail Transit Project
15. Lower Malwathu Oya Reservoir Project
16. Uma Oya Multi Purpose Development Project
17. Various Irrigation Projects
18. Electricity Projects under the Ministry of Power and Renewable Energy
19. Village expansions – for those who displaced due to landslides and flood
20. For the requirements of the Ministries – Schools, Hospitals, Play grounds etc.

The total provision allocated by the General Treasury for the payment of compensations and interests in respect of general acquisitions and payment of interests in the year 2017 is Rs. 2345 million, of which Rs. 2183.99 million has been released to the Divisional Secretaries by 31.12.2017 for the payment of compensations and interests.

Progress of Land Acquisition from 01.01.2017 31.12.2017

No.	Purpose	Issue of Section 2 Order		Issue of Section 4 Order		Issue of Section 5 Order		Proviso 38(a)		50, 39
		Extent (hec.)	No. of files	Extent (hec.)	No. of files	Extent (hec.)	No. of files	Extent (hec.)	No. of files	No. of files
1.	Ports and Highway activities	356.8524	114	0.0963	1	459.1342	105	553.5202	102	2
2.	Educational activities	22.3176	6	4.2406	4	10.3381	4	10.2892	3	2
3.	Distribution among landless people	306.8763	89	40.914	15	158.3567	58	154.8036	58	21
4.	Major scale irrigation	5421.2651	12	29.5799	10	279.1965	22	241.1422	14	0
5.	Providing drinking water facilities	23.9545	77	6.3	17	7.7171	41	9.6476	54	6
6.	Defence activities	119.526	40	36.8302	24	319.3485	18	31.3321	9	5
7.	Urban Development activities	664.075	83	0	0	315.984	23	336.826	33	1
8.	Electricity Facilities	140.4826	49	0.3644	1	42.962	10	38.2666	8	1
9.	Land reclamation	46.3627	11	2.9508	3	2.5920	7	2.3911	4	2
10	Transport	76.15	23	0	0	2.6444	3	0.2195	3	0
11	Local Gavanments	30.1667	41	6.0188	19	8.8408	15	8.1052	5	1
12	Acquisition for other common amenities	43.27162	49	183.822	41	156.9999	33	10.659	11	0
	Total	7251.30	594	311.1170	135	1800.1142.	339	1397.2039	304	41

5.3.Bim Saviya Programme

Bimsaviya National Programme which is being implemented with the objective of settling the Land resources and protecting it for the betterment of the future generation could be considered as a programme, which entangled with the National Economic Development that could also lay a strong foundation for the same. Accordingly, Bimsaviya fulfills this objective that is to contribute in granting the opportunity for the public to lead self-sufficient lives by ensuring their ownership to land while making their own land a strength to life and make the land an investment for their future development, which ultimately paves the way for the national development.

5.3.1 Vision

A society free from land dispute.

5.3.2 Mission

Sustainable contribution to the country's development through a strengthen land title.

5.3.3 Objectives

1. Convert the land registration system of the country in to more trustworthy, efficient and simple system.
2. Strengthen land ownership through settling land problems and disputes.
3. Develop a land database for proper land management.

5.3.4 Activities

The main function of the Bimsaviya division is to act as the center for ensuring the peoples' ownership to land. The activities assigned to this division include policy formulation and coordination of the institutions concerned and the progress reviewing. The Survey Department, Land Title Settlement Department, Land Commissioner General's Department and Registrar General's Department shoulder this task. The Survey Department demarcates lands and prepares Cadastral plans, while the Land Settlement Department determines the Title after investigating the ownership to Land. The Land Commissioner General's Department supports this programme by settling problems arisen regarding the state lands and the Registrar General's Department registers the Title and issues Title Certificates.

5.3.5 Expansion of the Bimsaviya Programme

By now the Bimsaviya Programme is being implemented in the 18 Districts and 58 Divisional Secretary's divisions of the country and accordingly in the Divisional Secretary's Divisions of Balangoda, Weligepola, Kuruwita, Rathnapura, Niwithigala, Ayagama in Rathnapura district, Doluwa, Udalalatha, Udunuwara, Gangawata Korale, Harispaththuwa and Yatinuwara in Kandy district, in

Nuwara Eliya district Kothmale, Dambulla and Galawela in matale , Divulapitiya, Meerigama, Minuwangoda, Aththanagalla, Jaela, Wattala, Gampaha, Katana, Dompe and Mahara in Gampaha district, Thambuththegama, Thalawa, Rajanganaya, Nuwaragam Palatha (East), in Anuradhapura district, Homagama, Moratuwa, Rathmalana, Kesbewa, Dehiwala in Colombo district, in Lunugamwehera, Thissamaharamaya, Hambantota, Beliatta in Hambantota district, Rideegama, Pannala, Kurunegala, Mallawapitiya Wariyapda in Kurunegala district, Siyambalanda in Monaragala district, Mahiyanganaya and Rideemaliyadda in Badulla district, Medirigiriya, Hingurakkoda in Polonnaruwa, Panadura, Kaluthara Ingiriya & Horana in Kalutara district, Weligama & Mathara in Mathara district, Galle & Hikkaduwa in Galle district, Wennappuwa & Puttalam in Puttalam district, Galigamuwa in Kegalle district and Nallur in Jaffna district.

e-Land Registry

Referring the land documents has become a great problem in the instances where preliminary and detailed inquiries are made under Bimsaviya programme, which wasted a lot of time and energy. With the implementation of e- land registry programme, the officers who involve in the inquiries could refer the relevant documents either through the computers in their offices or the computers in the Land Registries

The programme to computerize scanned information is being launched with the assistance of the Registrar General's Department. Under this programme, preparations have been made to scan the documents recoded in the Land Registries and use them according to an electronic format. Accordingly, it is expected to register the new transactions under this computerized programme.

This programme has been launched in 22 Title Registration Offices in 2017

5.3.6 Progress of Bimsaviya Division from 01.01.2017 to 31.12.2017

No. of allotments surveyed as depicted in cadastral Maps Survey Department	Number recommended and approved Land Title Settlement Department	Number registered Registrar General's Department
105,395	59,672	48,240

**Bimsaviya Programme – Financial Progress
From 01.01.2017 to 31.12.2017**

Department	Provision approved for the year 2017 (Rs. million)	Expenditure (Rs. million)
Survey Department	240	159.6
Land Title Settlement Department	85	78.79
Land Commissioner General's Department	35	-
Registrar General's Department	38	13.65
Head Office	2	32.7
Total	400	284.7

Action Plan of the Bimsaviya Programme for the year 2018

Department	Purpose	Annual Target	Annual Provision to be allocated (Rs. Million)
Survey Department	Surveying and preparation of Cadeatral maps	120,450	240
Land Title Settlement Department	Recommend and approve the surveyed land allotments	50,000	100
	Publish the decision under Section 14 regarding the approved land allotments		
Registrar General's Department	Registration of Title Certificates	50,000	30
Ministry of Lands	Monitor the entire programme	-	10
Total			380

5.3.6 Movable Property - 2017

Serial No	Asset Category	Situation at the Beginning of the year	Changes within the year				Situation at the end of the year
			Acquisitions	Procurement	Auctions	Disposal	
1	Heavy Vehicle	-	-	-	-	-	-
2	Cabs	-	-	-	-	-	-
3	Cars	-	-	-	-	-	-
4	Vans	-	-	-	-	-	-
5	Three Wheelers	-	-	-	-	-	-
6	Bicycle	-	-	-	-	-	-
7	Duplo machine	1	-	-	-	-	0
8	Photo Copy Machines	1	-	-	-	-	1
9	Computers	5	-	-	-	-	5
10	Computer Printers	0	-	-	-	-	0
11	Laptop Computers	4	-	-	-	-	4
12	Fax Machines	1	-	-	-	-	1
13	Typewriters (Manual)	-	-	-	-	-	-
14	Typewriters (Electronic)	-	-	-	-	-	-
15	Safe	-	-	-	-	-	-
16	Cameras	1	-	-	-	-	1
17	Video Cameras	-	-	-	-	-	-
18	Televisions	-	-	-	-	-	-
19	Radios	-	-	-	-	-	-
20	Refrigerators	-	-	-	-	-	-
21	Projectors	1	-	-	-	-	1
Total		14	-	-	-	-	13

5.4 Administration Division

All the Administration and establishment activities of the Ministry of Lands and Parliamentary Reforms and the below mentioned Departments falling under the purview of the Ministry,

1. Survey Department
 2. Land Commissioner General's Department
 3. Land Title Settlement Department
 4. Land Use Policy Planning Department
 5. Land Reform Commission
 6. Kanthale Sugar Industries
 7. Parliamentary Reforms Division
 8. Land Acquisition Board of Review
- ❖ Activities Pertaining to Cabinet Memoranda and observation to the Memoranda submitted by other Ministries
 - ❖ Activities related to Parliamentary Questions, Public Petitions committee and Sectoral Oversight Committee.
 - ❖ Maintenance of Personal files of all the officers and establishment activities related to the same
 - ❖ All establishment activities related to local and foreign training
 - ❖ Maintain disciplinary activities of the officers.
 - ❖ Translations related to English and Tamil languages
 - ❖ Activities related to the impromation of duty free vehicle
 - ❖ Activities related to post
 - ❖ All repairs and maintenance activities related to the Ministry.
 - ❖ All activities related to transport of the Ministry.

5.5 Accounts Division

- ❖ Preparation of annual estimates.
- ❖ Maintaining ledgers and the cashbook.
- ❖ Activities related to making all payments.
- ❖ Implement pay roll system
- ❖ Preparation monthly summary and forward to the treasury.
- ❖ Making the annual appropriation accounts
- ❖ Maintaining the audit query register and activities related to the Public Accounts Committees.
- ❖ Maintaining the stores and protecting all assets.
- ❖ Conducting board of survey.
- ❖ Procurement activities.

- ❖ Allocation of provisions and Co-ordination and implementation of the Bimsaviya Programme and LLRC Recommendations.
- ❖ Annual accounts balancing and closing of accounts at end of the year.
- ❖ Advance B Account
- ❖ Bank Reconciliation Statement
- ❖ Public Accounts Committee
- ❖ Committee on Public Enterprises (COPE)

5.7 Planning Division

The role of the Planning Division is presented under seven major categories in brief as follows

1. Preparation of the following reports on behalf of the Ministry:
 - ❖ Annual Action Plan
 - ❖ Medium Term Corporate Plan
 - Concise Development Report prepared annually at the time of tabling the Ministry's budget in the Parliament and
 - ❖ Performance Report
2. Direct the said reports to Parliament, Department of National Planning, Department of National Budget Auditor General's Department and some other institutions.
3. Prepare the quarterly progress reports based on the monthly progress reports and uploads to the website of the Ministry of Finance and Planning.
4. Coordinat planning activities with Government Institutions.
5. Organiz and monitor the activities to be done by this Ministry in National Development Programmes.
6. Conduct Progress Review Meetings and update information.
7. Assist in preparation of Sectional and institutional planning on the requirement of the Ministry of Lands, implementation of those projects, evaluation of the progress and achieving targets.
8. Coordination of the the agricultural and Sectoral Committee meetings summoned by Parliament.
9. Make the relevant Institutions/ Departments aware on the developmet programmes timely implemented by the government, receive progree and direct them to the institutions concerned.
10. Activites pertaining to the Right to Information Act No. 12 of 2016.

5.7 Legal Division

1. Assist all legal activities pertaining to appear before Court , while coordinating with the Attorney General's Department, with regard to the cases filed making the Ministry and/ or Secretary and/or Additional Secretary and/or Directors as a party.
2. Prepare the documents on various duties of the Ministry, supervise and provide guidance for the preparation of complaints, objections and charge sheets and prepare observations for the cases (petitions) submitted against this Ministry.
3. Participate in discussions held with senior and junior lawyers of the Attorney General's Department with regard to the cases, for which the Ministry appears as the respondent party and to submit the Ministry's decision.
4. Take action to give observations in the above instances and assist the Attorney General's Department providing necessary documents/ reports where necessary, while coordinating with the departments concerned
5. Take necessary actions to make submissions to the Human Rights Commission of Sri Lanka on behalf of the Ministry participating in the hearing where the Ministry has made a party.
6. Proper coordination between the Ministry and the Department of Legal Draftsman and Attorney General pertaining to the amendments introduced to the existing Acts, Ordinances and Laws to meet the timely requirements.
7. Submit observations and guidance with regard to the legal issues directed by various divisions of the Ministry and educate them with journal entries where necessary.
8. Appear before Court and Human Rights Commission of Sri Lanka for the submission of evidences and documents on behalf of the Minister/ the Secretary with regard to the cases filed in Court pertaining to the matters of the divisions of this ministry and other institutions falling under its purview.
9. Provide necessary guidelines and assistance to the Provincial Land Commissioners including Provincial Land Commissioner (Northwestern) and / or authorized officers with regard to the court cases and give assistance, assist the activities which requires the assistance of the Legal Division, in general.
10. Coordinate with the Court Registrars in court cases and / or verdicts given by courts and in taking action in adhering to the orders of the Attorney General.

No of Case Received for 2017		2017 Number of Completed
Regarding Land acquisition	22	04
Regarding Land Development	03	02
Regarding Administration	36	02

5.8 Internal Audit Division

- ❖ The Internal Audit Division performs its duties under the supervision of the Secretary, Ministry of Land.
- ❖ Actions have been taken to submit proposals for the development of strategies in affirming the proper performance of administration systems and completion of a reliable financial report for the Ministry and the departments falling under its purview and conduct evaluations.
- ❖ For this purpose, 27 Audit Queries have been conducted within the year 2017 and follow up actions have been made.

Institutions which submitted Audit Queries	No. of Audit Queries
Ministry of Lands	07
Land Title Settlement Department	07
Land Use Policy Planning Department	08
Land Surveying Council	05
Total	27

- ❖ Auditing and Management Committee Meetings of the Ministry, Departments and the National Surveying Council have been conducted as scheduled.

5.9 Parliamentary Reforms Division

5.9.1 Staff of the Division

Serial No.	Approved Designation	Approved Carder	Number in the Year 2016	Changes Occurred During the year 2017					Number in the Year
				Retirement	Transfers		Recruitments	Promotions	
					Out	In			
01	Additional Secretary	01	01	01	-	01	-	-	01
02	Senior Assistant Secretary	01	01	-	-	-	-	-	01
03	Director	01	01	01	-	-	-	-	-
04	Chief Accountant	01	01	-	01	-	-	-	-
05	Accountant	01	01	-	-	-	-	-	01
06	Translator	01	-	-	-	-	-	-	-
07	Administrative Officer	01	-	-	-	-	-	-	-
08	P.M.A.	13	13	01	01	02	-	-	11

09	Development Officer	12	13	-	04	03	-	-	11
10	Information Technology Assistant	02	02	-	-	-	-	-	02
11	Receptionist	01	01	-	-	-	01	-	01
12	Karyala Sewaka Sewaya	08	08	-	-	-	02	-	08
13	Driver	10	04	-	-	-	-	-	04

5.9.2 Details on Transfers

No.	Name	Designation	Officers Transferred Out		Officers Transferred in	
			Date	Place of work	Date	Place of Work
01	Mrs. A.G.A. Wijerathna	Chief Accountant	2017.04.04	Ministry of Mass media	-	-
02	Mrs.H.D.S. Malkanthi	Addi. Sec.	-	-	2017.07.12	Ministry of Massmedia
03	Mrs.D.S. Weththasingha	P.M.A.	2017.01.24	Auditor General's Department		
04	Mrs. I.D.A.M. Nawarathne	P.M.A.		-		Registrar General's Departnet
05	Mr.Widura Sri Wickramarachchi	P.M.A.	-	-	2017.02.20	Ministry of Massmedia
06	U.L.P. Indunil	Development Officer	2017.02.09	Ministry of Massmedia	-	-
07	Mr.S.H.U.N. Dammika	Development Officer	2017.02.09	Ministry of Massmedia	-	-
08	Mrs. S.D.K.R. Ariyaratne	Development Officer	2017.02.09	Ministry of Massmedia	-	-
09	Mrs. K.T.N. Rasika	Development Officer		-	2017.02.09	Ministry of Massmedia
10	Mrs. K.P.K.R. Karunaratna	Development Officer		-	2017.02.09	Ministry of Massmedia
11	Mrs.K.T.N. Rasika	Development Officer	2017.12.05	Ministry of Massmedia		
12	Mrs. K.S.A.T. Gunawardana	Development Officer		-	2017.10.09	Department of Archieve

5.9.3 Establishment Activities

No.	Details	Previous Year - 2016			Present Year - 2017		
		Number Received	Approved	Balance	Number Received	Approved	Balance
01	Recruitments	-	-	-	03	03	-
02	Conducting Examinations	01	01	-	01	01	-
03	Conducting Interviews	-	-	-	-	-	-
04	Confirmation in Service	-	-	-	03	03	-
05	Promotions	03	03--	-	-	-	-
06	Payment of increments	40	40	-	38	38	-
07	Extension of Service	-	-	-	-	-	-
08	Preparation of Recruitment Procedure	-	-	-	-	-	-
09	Vacation of Post	-	-	-	-	-	-
10	Dismissal of Service	-	-	-	-	-	-
11	Reinstatement in Service	-	-	-	-	-	-
12	Disciplinary Inquires	-	-	-	-	-	-
13	Approval of Leave in abroad	02	02	-	04	04	-
14	Foreign Scholarships	-	-	-	-	-	-
15	Cabinet Memorandum	03	03	-	-	-	-
16	Commencement of Bonds	-	-	-	-	-	-
17	Release of Bonds	-	-	-	-	-	-
18	Loan approvals	-	-	-	-	-	-
	Property	-	-	-	01	01	-
	Vehicle	-	-	-	-	-	-
	Other	-	-	-	-	-	-

5.9.4 Human Resources

No.	Course	Name	Designation	Country	Duration
01	International Programme on Management	Mr. R.A.D.C. Gunasekara	Director	Thailand	2017.03.19-2017.03.26
02	International Programme on Management	Mrs. R.H.C.P.K. Ranamuka	Accountant	Thailand	2017.03.19-2017.03.26

5.9.5 2017 Training Programmes of the Year

Name	Training Institute	Training	Duration	Amount
Miss. B.N.C.P. Perera Miss. K.M. Swarna sri		Advance Account	2017.07.06-07	Rs. 17,000.00
Mrs. B.P.D.Rathnaprabha Mrs. M. Nawarathna	Skills Development	Supervisory Development	2017.07.25	Rs. 10,000.00
Miss. B.N.C.P. Perera	Sri Lanka Institute of	Examination fees		Rs. 75,000.00

Miss. K.M. Swarna sri Miss. Iresha Premarathna	Development Administration	for SLIDA Certificate Course		Rs. 3,000.00
Mrs. Y.P.S.P. Yatiwala Mrs. Kolonne	Sri Lanka Institute of Development Administration	Examination fees for SLIDA Certificate Course		Rs. 50,000.00 Rs. 2,000.00
Mrs. Arumi Nawarathne	Skill Development	Computation of Pensions	2017.08.17-18	Rs. 8,500.00
Mrs.K.A.C.J. Dharmarathne Miss. Metta Sanjeevani	Sri Lanka Institute of Development Administration	Examination fees for SLIDA Certificate Course		Rs. 75,000.00
Mrs. Neranjala Ranasinghe				3,000.000
Mrs. Nilanthie Rajapakshe	Sri Lanka Institute of Development Administration		2017.11.23-24	Rs. 8,500.00
Mr. Thushan Edirisinghe Mr. Upul Gurusinghe Mr. S. Bandara Mr. S. Kalpage Mr.S. Wejerathne	National Institute of Language Training	Tamil Language Training for jounior Grade Officers	2017.11.17-22	
Mrs. D.H.S. PriyaniMrs.Aruni Nawarathne Miss.Nadeeka Damayanthi	Skills Development	Salary Conversions	2017.11.20-21	Rs. 25,500.00
Mrs. Sepalika Mr. Nilantha Rajapakshe Mr. Pulindu Gayan Miss. Neranjala Ranasinghe	Divisional Secretariat – Sri Jayawardhenepura Kotte	Tamil Language Training for jounior Grade Officers	2017.12.11	
Mr. Udesh Rajapakshe Mr. P. Karunarathne Mrs. M. Rathnayake Miss. Nadeeka Perera Mrs. Aruni Nawarathne Mrs.M. Kollonne Mrs. N.A. Wejesundara Mrs.K.A.C.J. Dharmarathne Miss. Metta Sanjeevani Mrs. P. Sewwandi	Ministry's Auditorium	Financial Regulations and Procurement Procedure of the Government	2017.12.07	Rs. 7,000.00
Mrs.. M. Kolonne	Sri Lanka Institute of Development administration	Certificate Course on Web Application		Rs. 25,000.00

5.9.6 Insurance Scheme for the Hon. MPs and provide office equipment for the Hon. MPs -2017

	Physical Progress	Financial Progress
Insurance Scheme for the Hon. MPs -2016.2017 Year of Insurance	128	Rs. 18 million
Provide office equipment for the Hon. MPs	45	Rs. 18.8 million

5.9.7 Budget Estimate Parliamentary Reforms Division (122-01-02)

	Previous Year 2017 (Rs)			Per.of Exp.%	Present Year 2018 (Rs)			Per.of Exp. %
	Net Allocation	Expenditure	Balance		Net Allocation	Expenditure	Balance	
Project 2								
Personal Emoluments (1001,1003)	483,500,000	467,772,098	15,727,902	96.7%	573,500,000	534,473,981	39,026,019	93.2%
Other Recurrent	144,160,000	139,452,640	4,707,360	96.7%	201,646,000	187,495,463	14,150,537	93%
Capital								
2002	-	-	-	-	100,000	-	100,000	0%
2003	1,000,00	114,850	885,150	11.5%	1,000,000	176,755	823,245	17.7%
2102	955,000	788,819	166,181	82.6%	1,700,000	1,657,675	42,325	97.5%
2103	845,000	-	845,000	0%	1,000,000	-	1,000,000	0%
2105	31,500,000	31,500,000-		100%	-	-	-	-
2202	25,000,000	23,567,799	1,432,201	94.3%	20,000,000	18,863,636	1,136,364	94.3%
2401	4,500,000	3,518,212	981,788	78.2%	4,000,000	3,098,970	901,030	77.5%
Total	691,460,000	666,714,418	24,745,582	96.4%	802,946,000	745,766,480	57,179,520	92.9%

Public Officers' Advance B account (Parliamentary Reforms Division)

Limits	Previous year (Rs.)		Present Year (Rs.)	
	Estimate	Actual	Estimate	Actual
Maximum Limit of expenditure	6,000,000	6,783,916/30	10,000,000	5,313,344/72
Minimum Limit of Credit	2,000,000	5,039,593/-	2,500,000	4,440,141/30
Maximum Limit of Debit Balance	21,500,000	7,789,465/08	21,500,000	7,942,357/00

Revenue Account (Parliamentary Reforms Division)

	Previous year 2016	Present Year 2017
Estimate	-	
Annual Revenue	5,881,639	7,679,376/11
Deference (+/-)	-	-

5.9.8 Physical Resource Management

Fixed Assets

Serial No	Assets Type	Situation at the beginning of the year	Changes During the Year				Situation at the end of the year
			Acquisition	purchases	Auction	Disposal	
01	Lands (Acares/)	40 perches	-	-	-	-	40 perches
02	Buildings	-	-	-	-	-	-
03	Constructions	-	-	-	-	-	-

Movable Assets

Serial No	Assets Type	Situation at the beginning of the year	Changes During the Year				Situation at the end of the year
			Acquisition	purchases	Auction	Disposal	
01	Jeeps	02	-	-	-	01	01
02	Cabs	06	-	-	-	-	06
03	Cars	05	-	-	-	-	05
04	Van	01	-	-	-	-	01
05	Three wheelers	-	-	-	-	-	-
06	Motor Bikes	01	-	-	-	-	01
07	Bicycles	-	-	-	-	-	-
08	Duplicate Machines	-	-	-	-	-	0
09	Photocopy Machines	06	-	-	-	-	06
10	Computers	32	-	07	-	-	32
11	Computer Printers	32	-	-	-	-	32
12	Laptop computers	10	-	01	-	-	11
13	Fax Machines	9	-	-	-	-	9
14	Type writer (Manual)	-	-	-	-	-	0
15	Type writer (Electric)	-	-	-	-	-	0
16	Safe	01	-	-	-	-	01
17	Camera	01	-	-	-	-	01
18	Vedio Camera	-	-	-	-	-	0
19	Television	03	-	-	-	-	03
20	Radio	01	-	-	-	-	01
21	Refrigerator	02	-	-	-	-	02

5.9.9 Information on PM Staffs

The number of appointments of MP Staffs is 1350 and following appointments have been made as at 31.12.2017

Post	Number
Research Officer	189
Secretary to MP	210
Typist	218
K.K.S.	213
Driver (1)	215
Driver (2)	196
Total number of appointments	1,241

5.9.10 The number of workshops conducted for the staffs of the MPs, by 31.12.2017 is 15 The details of such workshops held are as follows.

	Programme	Group participated	Place	Number of programmes
01	Capacity Development for MP Staffs (30.31 01.2017 and 01.02.2017)	Research Officers	Construction Equipment Training Center	01
02	Training Programme for a Rendering the Best Service to the Public – Sabaragamuwa Province.(02.03.2017 and 03)	Secretary, Typist, K.K.S. and Research Officers	Reception Hall of Cooprative Rural Bank - Rathnapura	01
03	Seminar on Parliamentary Committee System and Enactments - Sabaragamuwa Province (02.03.2017)	Senior Staff Grade Officers	Reception Hall of Cooprative Rural Bank - Rathnapura	01
04	Special Training Programme for Ministriyal Staff (07.03.2017)	All the officers of the Ministry	Department of Government Information, Narahenpita	01
05	Special workshop on Right to Information Act for MP Staffs (04.04.2017)	MP's Staffs of all districts Research Officers Secretaries, Typists, K.K.S.	Pelawaththa Apegama Premises	01
06	Driving Learning Uva (Theoretical) (18.05.2017)	Other drivers of MP's Staffs of all districts (Second)	Construction Equipment Training Center	01
07	MP's Staffs - Driving Learning (Practical)	Other drivers of MP's Staffs of all districts (Second)	Construction Equipment Training Center	01
08	Driving Learning Uva (Theoretical) (Tamil Medium) (24.08.2017)	Tamil drivers of MP's Staffs of Nothern and Eastern provinces	House Planning and building Material Centre	01
09	Driving Learning Uva (Theoretical) (Tamil Medium) (25.08.2017)	Tamil drivers of MP's Staffs of Nothern and Eastern provinces	House Planning and building Material Centre	01
10	Training Programme for a Rendering the Best Service to the Public – (14.09.2017 and 15)	Typists, K.K.S., Research Officers	Development Training Centre - Uva	01

11	Seminar on Parliamentary Committee System and Enactments - Uva Province	Senior Staff Grade Officers	Uva Management Development Training Centre – Uva	01
12	Capacity Development for MP Staffs (11,12,10.2017 and 13)	Research Officers	Construction Equipment Training Center	01
13	Capacity Development for MP Staffs – under UNISEF funds (02.11.2017)	Research Officers	Renuka Hotel – Colombo 03	01
14	MP's Staffs - Driving Learning (Theoretical) (09.11.2017)	Drivers of MP's Staffs of all districts (First)	House Planning and building Material Centre	01
15	MP's Staffs - Driving Learning (Practical) (10.11.2017)	Drivers of MP's Staffs of all districts (First)	House Planning and building Material Centre	01
Total				15

