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செயலாற்றுகை அறிக்கை
PERFORMANCE REPORT
2020

ஓய்வீடு அமைச்சு
காணி அமைச்சு
Ministry of Land

ஓய்வீடு கட்டுமானகரண கட்டி, ராஜ்ய வியாபார ஓய்வீடு ஓய்வீடு
தேசிய சம்பந்த ராஜ்ய அமைச்சு
காணி முகாமைத்துவ அலுவல்கள் மற்றும் அரச தொழில்முயற்சிக் காணிகள்
மற்றும் சொத்துக்கள் அபிவிருத்தி இராஜங்க அமைச்சு

**State Ministry of Land Management, State Enterprises Land and
Property Development**

“தேசிய அமைச்சு”
ஓய்வீடு மற்றும் தேசிய கார்ப்பரேஷன்
1200/6, ராஜமல்வத்தை சா, ஓய்வீடு

“மிஹிகத்த மெதுர.”
காணிச் செயலகம்
1200/6, இராஜமல்வத்தை வீதி,
பத்தரமுல்லை.

"Mihikatha Medura"
Land Secretariat Office
1200/6, Rajamalwatta Rd,
Battaramulla.

Ministry of Lands

**PERFORMANCE REPORT
2020**

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Annual Performance Report for the Year 2020

Name of the Institution – Ministry of Lands

Vote Head No - 122

Chapter 01 – Institutional Profile/Executive Summary

1.1 Introduction

The Ministry of Agriculture and Land has been established in the year 1932 on the recommendations of the Committee on Land and Agriculture of the State Council of 1927. Similarly, Land Commissions had been appointed by the then governments in 1927, 1955 and 1985. These Commissions have analyzed and reported the problems on land administration, land use and ownership, existed at that time.

By the Gazette dated 18.01.2015 the Land Reform Commission, which was established under the Land Reform Law of 1972 has been assigned under the purview of the Ministry of Land.

The enactments mentioned below were assigned under the purview of the Ministry by the Gazette no. 2103/33 dated 28.12.2018 of the Democratic Socialist Republic of Sri Lanka.

- Land Acquisition Act No. 9 of 1950
- Land Development Ordinance No. 19 of 1935
- Land Settlement Ordinance No. 20 of 1931
- Land Grant (Special Provisions) Act No 43 of 1979
- State Land Ordinance No. 08 of 1947
- Land reform Commission act No. 1 of 1972
- State Land (Recovery of Possession) Act No. 07 of 1979
- Survey Act No. 17 of 2002
- All other enactments pertaining to the subjects mentioned in the above Gazette, which are not specifically assigned under any other Minister.

The Ministry of Lands formulates strategies for utilizing the limited land resource for the country's sustainable development. The Department of Land Title Settlement shoulders this mission by determining the state land and private lands and settling the title to the land while the Land Commissioner General's Department administrates the State Lands. The Survey Department prepares plans for state lands and prepares plans for the private lands under Bimsaviya programme. The role of the Land Use Policy Planning Department is to prepare plans on Divisional / District land use and determine the suitability of lands for various requirements.

Moreover, Land Survey Council has been established in 2003 in terms of the Survey Act no: 17 of 2002, to register the Surveyors, issue annual practising license to Registered Surveyors and maintain the professional discipline among the registered Surveyors while the Institute of Surveying and Mapping at Diyathalawa, which is the training arm of the Survey, is committed to provide students with the full academic competency and experience required in the fields of Surveying and Mapping.

Accordingly, the Ministry of Lands along with those departments and institutes falling under its purview, render a yeoman's service towards the sustainable development of the country and the Land Use Policy Planning Department and Department of Land Title Settlement operate under the purview of the State Ministry of Land Management, State Enterprises Land and Property Development established in, 2020.

1.2 Vision, Mission and Objectives of the Institution

Vision

Optimally utilized land resource towards sustainable development

Mission

Contribution to sustainable development through efficient management and optimum utilization of the land resource by policy planning, implementation and coordination for all the stakeholders, while strengthening land ownership

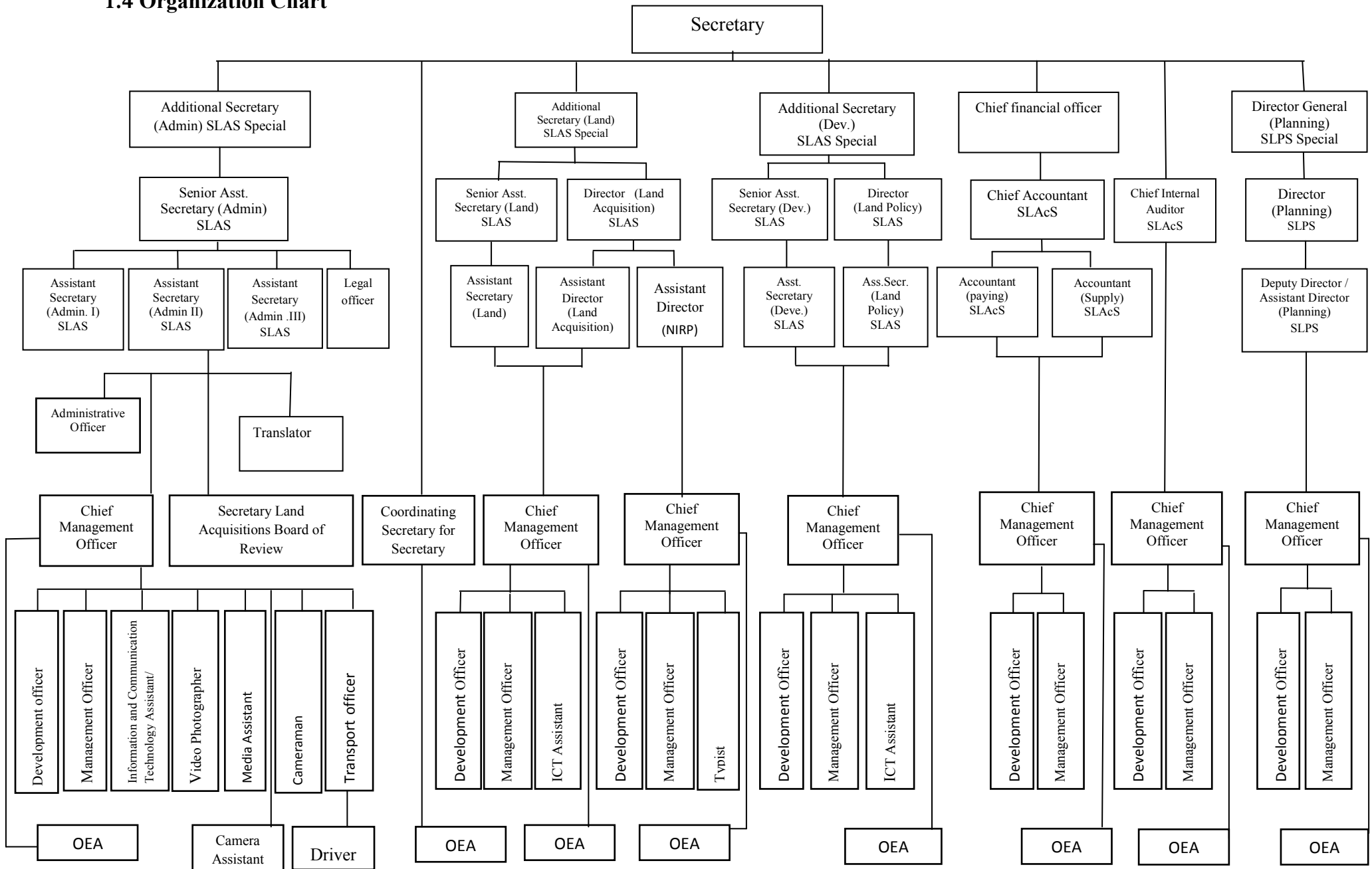
Objectives

1. Update and implement the National Land Policy.
2. Protect the environment for the future generation.
3. Ensure the protection of the state lands.
4. Implement the Land Use Policy.
5. Optimum utilization of state lands and takes action for the prevention of waning.
6. Manage and develop the state lands properly and distribute suitable land among landless people.
7. Allocate lands for development projects and other essential purposes.
8. Register the titles of all lands and ensure ownership.

1.3 Key Functions

1. Formulation, implementation, taking follow up action and evaluation of policies and programmes pertain to the scope of the Departments, Statutory Institutions falling under the subject of Lands.
2. Administration, management and land use planning of the State Lands.
3. Activities pertaining to land settlement and land title registration.
4. Prompt systematic provision of lands required for the development purposes of the country.
5. Administration and lawful distribution of lands vested in the Land Reform Commission.
6. Land surveying, mapping and land information and related services.

1.4 Organization Chart



1.5 Departments falling under the perview of the Ministry

1. Land Commissioner General's Department
2. Land Reform Commission
3. Land Title Settlement Department
4. Survey Department
5. Institute of Surveying and Mapping
6. Land Surveying Council
7. Land Use Policy Planing Department

Chapter 02 – Progress and the Future Outlook

Progress

The Policy Division of the Ministry performed the duties pertaining to the Acts and Policies mentioned below.

- I. Land Development Ordinance
- II. Land Title Settlement Act
- III. Land Acquisition Act
- IV. Condominium Act

- Approval of the Cabinet of Ministers has been granted to amend the Land Development Ordinance and relevant amendments to enactments are being drafted by the Legal Draftsman.
- Similarly Title Registration Act, which is enforced to ensure the clear ownership of a land for the task of title registration, has been submitted to the Cabinet of Ministers seeking approval.
- Approval of the Cabinet of Ministers has been granted to instruct the Legal Draftsman for drafting amendments to enactments based on the recommendations to be submitted by the Committee consists of Officers with experience in the field, who have practically implemented the Land Acquisition Act and officers from the Ministries and Institutions which implement key development projects.
- The Apartment Ownership Act No. 23 of 2018 has been introduced to stipulate provisions for the registration and disposition of certain condominium properties by the state or by a state agency and to make provision for matters connected thereto. Accordingly, instructions have been issued to relevant Divisional Secretaries by the Circular No. 2020/01/ Policies dated 19.06.2020, to carry out activities related to issuing Grants for the condominium houses constructed in state owned lands prior to 31.12.2009, under the resettlement Programme for the Tsunami Displaced Persons, properly and expediently.

Land Acquisition Division

Progress of Land Acquisition from 01.01.2020 to 31.12.2020

Serial No	Purpose	Issue Order Under Sec. 2		Issue Order Under Sec. 4		Proviso 38 (a)		Declaration Under Sec. 5		Sec. 50,39
		Extent (hectares)	No. of files	Extent (hectares)	No. of files	Extent (hectares)	No. of files	Extent (hectares)	No. of files	No. of files
1	Port and Highway development activities (HW)	162.5499	117	0.0053	1	80.7061	61	79.2009	66	7
2	Educational activities (E)	0.3806	1	5.1842	2	2.46965	5	2.5853	1	7
3	Distribution among landless people (VP,VEP)	8.3356	4	0.0159	1	6.68	4	3.3195	1	2
4	Major scale irrigation projects (IR, MV)	2067.70128	22	1963.4549	73	231.3788	12	934.2366	36	0
5	Providing drinking water facility (WS)	13.87147	72	9.1193	37	7.7325	22	3.8477	27	12
6	Defence activities (D, LO)	31.19516	26	15.9007	10	2.0581	3	19.8378	11	0
7	Urban development activities (UDA, LRB)	51.02083	25	6.3977	7	84.2345	15	58.2222	15	4
8	Electricity facilities (CEB)	4.61174	7	0	0	0.0971	2	0.3983	2	1
9	Acquisitions for other public purposes	378.18842	110	62.1937	61	80.24025	41	259.6656	86	13
Total		2717.855	384	2062.2717	192	495.597	165	1361.3139	245	46

Progress of the Land Development Division.

Progress from 01.01.2020 to 31.12.2020

Serial No.	Activities	No.
01	1. Number of Grants and Long-term lease files directed by the Land Commissioner General for the approval of the Hon. Minister	2417
	2. Number of files directed to Land Commissioner General after obtaining the approval of the Hon. Minister	1719
02	1. Number of Long-term lease and Grants received from the Land Commissioner General for the counterpart signature of HE the President (including Special Grants, and Ranawiru Grants).	530
	2. Number of Grants and Lease files sent to the Presidential Secretariat for the counterpart signature	458
03	1. Number of Temporality (Poojabhoomi) Grants received from the Land Commissioner General for the approval and counterpart signature of HE the President	67
	2. Number of Temporality (Poojabhoomi) Grants sent to the Presidential Secretariat for the approval and the counterpart signature of HE the President	60
04	1. Number of recommended Tsunami Grants files received from the Land Commissioner General for the approval of HE the President	313
	2. Number of recommended Tsunami Grants files sent to the Presidential Secretariat for the approval of HE the President	297
05.	1. Number of Tsunami Grants received from the Land Commissioner General for the counterpart signature of HE the President	495
	2. Number of Tsunami Grants sent to the Presidential Secretariat for the counterpart signature of HE the President	456
06.	1. Number of files received from the Land Commissioner General pertaining to the vesting of lands to various public institutions, local authorities and Armed Forces	104
	2. Number of recommendations pertaining to the vesting of land, sent to the Presidential Secretariat for the approval of HE the President	88
07.	1. Number of Settlement files received from the Land Title Settlement Department seeking the approval of the Hon. Minister (Only from 01.01.2020 to 05.08.2020)	3
	2. Number of Settlement files submitted for the approval of the Hon. Minister	3
08.	1. Number of statutory liabilities submitted by the Land Reform Commission. (Only from 05.08.2020 to 31.12.2020)	3
	2. Number of statutory liabilities submitted for the approval of the Hon. Minister	2
09.	1. Number of land issues received from the Presidential Secretariat and directed to the relevant institutions	816
	2. Number of land issues received from the Prime Minister's Office and directed to the relevant institutions	58
	3. Number of land issues received from the General Public and directed to the relevant institutions	542

Bimsaviya

Name of the Institution	Target for 2020	Progress in 2020
Department of Survey- No. of surveyed allotments in Cadastral Maps	58,500	93,221
Land Title Settlement Department - No. of recommended and approved allotments	36,270	24,450
Register General's Department:No. of registered schedules	50,000	34,714
Land Commissioner General's Department		
Land Kachcheri	85	54
Licenses issued under Land Development Ordinance	2000	290
Grants	2000	1572
Mobile Services	27	19
Divisional Days	51	41
Resolving issues	4167	1261

Future Outlook

Land Acquisition Division

Serial No.	Activity	Expected No. of Applications for Compensation & Interest
1	Acquisitions for Urban Development Projects	80
2	Acquisitions for reclamation and development of low lands	140
3	Acquisitions for village expansions	75
4	Acquisitions for defence activities	40
5	Acquisitions for irrigation activities	70
6	Acquisitions for educational activities	40
7	Acquisitions for fisheries activities	10
8	Acquisitions for health activities	20
9	Acquisitions for forest, wildlife activities	70
10	Acquisitions for provincial councils and local government activities	30
11	Acquisitions for other purposes	75
	Total	650

Land Development Division

Strategies	Activities	Targets
Increase the value and productivity of the lands	Issuing long term lease bonds for residential ,agricultural and commercial purposes and Grants for residential purposes under the State Land Ordinance	5000 Lease Recommendations 5000 Lease Bonds 475 Grants
Management of state lands and allocation for the development objectives of the country	Alienation of lands to Three forces/ Local government institutions / societies and other institutions.	100 Recommendations for vesting for Three Forces and Local Government Institutes 40, Lease Indenture Approvals for Societies/Organizations
	Issuing Grants to institutions such as the Urban Development Authority ,National Housing Development Authority for development activities, under the State Land Ordinance	60 Grants
Upgrading religious and cultural development activities	Alienation of lands for Buddhist Temples and other Places of Worship	100 Pooja Deeds for Buddhist Temples 60 Lease Indenture Approvals for other Places of Worship
Providing relief to the affected persons using the available land resource	Issuing Grants under State Land Ordinance to the Tsunami affected persons	450 Tsunami Grants
Granting land titles lawfully	Providing lands for statutory obligations under the Land Reforms Act.	As and when requests are made

Head of the Institution

Name : R.A.A.K. Ranawake

Designation : Secretary

Ministry of Lands

Date : 23 .02.2021

Chapter 03

Overall Financial performance for the Year ended 31st December 2020

3.1 Statement of Financial Performance

Financial Statement of Financial Performance for the period ended from 31st December 2020

ACA-F

Rs.

Budget 2020		Note	Actual		
			2020	2019	
	Revenue Receipts				ACA-1
-	Income tax	1	-	-	
-	Taxes on Domestic goods & Services	2	-	-	
-	Taxes on International Trade	3	-	-	
-	Non Tax Revenue and others	4	-	-	
	Total Revenue Receipts (A)				
-	Non-Revenue Receipt		-	-	
-	Treasury Imprest		163,895,000	858,438,600	ACA-3
-	Deposits		8,688,362	46,884,151	ACA-4
-	Advance Accounts		27,297,111	22,176,465	ACA-5/5(a)/5(b)
-	Other receipts		19,958,966	16,119,721	
-	Total Non-Revenue Receipts (B)		219,839,439	943,618,937	
-	Total Revenue Receipts and Non Revenue Receipts C= (A)+(B)		219,839,439	943,618,937	
	Less: Expenditure				
-	Recurrent Expenditure		-	-	ACA-2(ii)
284,170,000	Wages, Salaries & and other Employment Benefits	5	281,497,516	806,115,423	
40,438,200	Other Goods and Services	6	39,805,948	99,558,951	
7,100,000	Subsidies, Grants and Transfers	7	6,770,196	39,286,191	
-	Interest Payment	8	-	-	
1,800	Other Recurrent Expenditure	9	1,800	-	
331,710,000	Total Recurrent Expenditure		328,075,460	944,960,565	
	Capital Expenditure				ACA-2(ii)
3,625,000	Rehabilitation & Improvement of Capital Assets	10	3,308,717	3,856,644	
2,792,300,000	Acquisition of Capital Assets	11	2,740,286,314	2,421,875,647	
-	Capital Transfers	12	-	27,999,588	
-	Acquisition of Financial Assets	13	-	-	
300,000	Capacity Building	14	88,000	1,883,246	
306,200,000	Other Capital Expenditure	15	304,484,085	299,818,073	
3,102,425,000	Total Capital Expenditure (E)		3,048,167,116	2,755,433,198	
	Main Ledger Expenditure (F)		41,674,111	67,020,820	
	Deposit Payments		10,299,685	45,796,904	ACA-4
	Advance Payments		31,374,426	21,223,916	ACA-5/5(a)/5(b)
	Total Expenditure G=(D+E+F)		3,417,916,687	3,767,414,583	
-	Imprest Balance as at 31st December H = (C-G)		(3,198,077,248)	(2,823,795,646)	

3.3 Statement of Financial Position

ACA-P

Statement of Financial Position as at 31st December 2020

	Note	Actual	
		2020 Rs.	2019 Rs.
Non-Financial Assets			
Property, Plant & Equipment	ACA -6	398,511,058	544,216,946
Financial Assets			
Advance Accounts	ACA -5/5(a)	58,229,176	54,151,861
Cash & Cash Equivalents	ACA -3	-	503,035
Total Assets		456,740,234	598,871,842
Net Assets/ Equity			
Net Assets		58,146,801	52,458,164
Property, Plant & Equipment Reserve		398,511,058	544,216,946
Rent & Work Advance Reserve	ACA-5(b)	-	
Current Liabilities			
Deposits Accounts	ACA -4	82,375	1,693,697
Imprest Balance	ACA -3	-	503,035
Total Liabilities		456,740,234	598,871,842

Detail Accounting Statements in above ACA format Nos. 1 to 6 presented in pages from 05 to 45 and Notes to accounts presented in pages from 46 to 60 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

R.A.A.K. Ranawake
Secretary
Ministry of Lands
23.02.2021

R.P.D.S.D. Perera
Chief Financial Officer
Ministry of Lands
23 .02.2021

3.4 Statement of Cash Flows

Statement of Cash Flows for the Period ended 31st December 2020

	Actual	
	2020 (Rs.)	2019 (Rs.)
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profits	-	-
Non Revenue Receipts	-	-
Revenue collected for other Heads	19,958,966	16,119,721
Imprest Receipts	163,895,000	858,438,600
Total Cash Generated from Operations (a)	183,853,966	874,558,321
Less-Cash disbursed for :		
Personal Emoluments & Operating Payments	149,979,421	748,851,595
Subsidies and Transfer Payments	4,973,970	37,658,577
Expenditure incurred for other Expenditure Heads	7,667,016	4,785,244
Imprest Settlement to Treasury	503,035	-
Total Cash disbursed for Operations (b)	163,123,442	791,295,416
NET CASH FLOW FROM OPERATING ACTIVITIES (c)= (a)-	20,730,524	83,262,905
Cash Flow generated from investment activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries on Lending	-	-
Recoveries from Advance	15,205,134	21,170,192
Total cash generated from Investing Activities (d)	15,205,134	21,170,192
Less-Cash disbursed for :		
Purchase or Construction of Physical Assets & Acquisition of Other Investments	6,708,083	82,735,242
Payment of advances	28,620,097	21,391,916
Total Cash disbursed for Investing Activities (e)	35,328,180	104,127,159
NET CASH FLOW FROM INVESTING ACTIVITIES(f)=(d)-(e)	(20,123,046)	(82,956,967)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	607,478	305,938
Cash Flows from Financing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposits Received	3,299,531	45,989,333
Total Cash generated from Financing Activities (h)	3,299,531	45,989,333
Less-Cash disbursed for :		
Repayment of Local Borrowing	-	-
Repayment of Foreign Borrowing	-	-
Repayment of Deposits	4,410,044	45,792,236
Total Cash disbursed for Financing Activities (i)	4,410,044	45,792,236
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	(1,110,513)	197,097
Net Movement in Cash (k)= (g)-(j)	(503,035)	503,035
Opening Cash Balance as at 01st January	503,035	-
Closing Cash Balance as at 31st December	(0)	503,035

3.5 Notes to the Financial Statements - None

3.6 Performance of the Revenue Collection

Rs. 000

Revenue Code	Description of the Revenue Code	Revenue Estimate		Revenue Collected	
		Original Estimate	Final Estimate	Amount (Rs.)	As a % of the Final Revenue Estimate
-	-	-	Not Relevant	-	-

3.7 Performance of the Utilization of Allocation

Rs. 000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	321,400	331,710	331,413	100%
Capital	3,102,400	3,102,425	3,048,167	98%

3.8 In terms of F.R. 208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

Rs. 000

Serial No.	Allocation Received from Which Ministry /Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
01	Ministry of National Policies, Economic Affairs, Resettlement and Rehabilitation, Northern Province Development and Youth Affairs	Payment of allowances to the graduate trainees		700	699	99%
02	Ministry of Public Service, Provincial Councils and Local Government.	Payment of allowances to the graduate trainees		400	399	99%
03	Department of Pensions	Payment of Pensions		1340	1340	100%

3.9 Performance of the Reporting of Non-Financial Assets

Rs ,000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2020	Balance as per financial Position Report as at 31.12.2020	Yet to be Accounted	Reporting Progress as a %
9152	Machinery and Equipment	398,511	398,511	-	100%

3.10 Auditor General's Report

Final Audit Report not issued.

Chapter 04

4.1 Performance indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected		
	100%- 90%	75%-89%	50%- 74%
1. Under the Bimsaviya Programme; <ul style="list-style-type: none"> • No of allotments surveyed and Cadastral Maps prepared. • No. of allotments recommended and approved • No. of Grants issued under Land Development Ordinance 	√	√	√
2. No. of applications for acquisition of land			43%

Chapter 05

5.1 Indicate the Identified respective Sustainable Developments Goals

Goal / Objective	Targets	Indicators of the achievement	Progress of the Achievement to date		
			0%-49%	50%-74%	75%-100%
1	1.4	Achievement of targets as a percentage	-	-	√
2	2.3	Do	-	-	√
	2.4	Do	-	-	√
5	5.a.	Do	-	-	√
12	12.2	Do	-	-	√
15	15.1	Do	-	-	√
	15.3	Do	-	-	√
	15.4	Do	-	-	√

5.2 Briefly explain the achievements and challenges of the Sustainable Development Goals

Necessary actions have been taken to review and introduce amendments to the Acts with the objective of achieving sustainable development goals and the long period of time taken to achieve these goals is a challenge.

Chapter 06 - Human Resource Profile

6.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies/(Excess)
Senior	26	18	08 Vacancies
Tertiary	05	03	02 Vacancies
Secondary	439	415	24 Vacancies
Minor	45	33	12 Vacancies

6.2 Briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

Due to the dearth of the human resources, an excessive work load is assigned to a single officer; therefore, it takes more time to complete a certain duty than the anticipated time. Further, when duties related to specific subject areas are got through 'attend to duties' basis, certain delays occur.

6.3 Human Resource Development

Name of the Program	No. of Staff trained	Duration of the program	Total Investment (Rs' 000)		Nature of the Program (Abroad / Local)	Output/Knowledge Gained
			Local	Foreign		
Higher National Diploma in Public Procurement (Sri Lanka Institute of Development Administration)	01	60 days	60		Local	Knowledge of Public Procurement
Reimbursement of Annual Membership Contribution. (Institute of Chartered Accountants of Sri Lanka)	01	One year	10		Local	Updating the knowledge of public finance
Workshop on preparation and implementation of Institutional Human Resource Development Plans. (Sri Lanka Institute of Development Administration)	03	06.01.2020 07.01.2020 (02 days)	-		Local	Knowledge required for preparing Institutional Human Resource Development Plans
Provisions of the Establishment Code (Ministry of Public Services, Provincial Councils and Local Governance)	01	27.08.2020 28.08.2020 (02 days)	-		Local	Knowledge of the Provisions of the Establishment Code
Government Payroll System (Miloda)	03	09.09.2020 11.09.2020 (03 days)	18	-	Local	Knowledge of the Government Payroll System
Training Program on File Management, Letter Drafting, Report and Note Writing (Auditorium of the Land Ministry)	45	29.09.2020 01 day	-		Local	Imparting Knowledge of File Management, Letter Drafting, Report and Note Writing

Briefly state how the training program contributed to the performance of the institution

Providing training programmes for the staffs of the institution paves the way to rendering more efficient and effective service.

Chapter 07 - Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not - complied)	Brief explanation for non compliance	Corrective actions proposed to avoid non-compliance in future.
1	The following Financial statements/accounts have been submitted on due date.			
1.1	Annual Financial Statement	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)		Not Applicable	
1.4	Stores Advance Account		Not Applicable	
1.5	Special Advance Account	Complied		
1.6	Others	-		
2	Maintenance of Books and Registers (F.R.445)			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update.	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GAN 20) has been maintained and update	Complied		

No.	Applicable Requirement	Compliance Status (Complied/Not - complied)	Brief explanation for non compliance	Corrective actions proposed to avoid non-compliance in future.
3	Delegation of Functions for Financial Control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual internal audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	Audit Query			
5.1	All the audit queries have been replied within the specified time by the Auditor General	Complied		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Complied	-	-

No.	Applicable Requirement	Compliance Status (Complied/Not-complied)	Brief explanation for non compliance	Corrective actions proposed to avoid non-compliance in future.
6.2	All the internal audit reports have been replied within one month	Not Complied	Take more than one month period for answer.	Action has been taken to make the relevant parties aware at the Audit Management Committees.
6.3	Copies of all the internal audit reports has been submitted to the management audit department in terms of the Sub-section 40(4) of the National Audit Act No.19 of 2018	Complied	-	-
6.4	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulations134(3)	Complied	-	-
7	Audit & Management Committee			
7.1	Minimum 4 meetings of the Audit and Management Committee have been held during the year as per the DMA circular 1- 2019	Not Complied	Only 2 meetings of the Audit and Management Committee have been held owing to the Covid Pandemic outbreak in the country	-
8	Asset Management			
8.1	Information about purchases of assets and disposals was submitted to the Comptroller General 's Office in terms of paragraph 7, of the Assets Management Circular No. 01/2017	Complied		
8.2	A suitable Liaison Officer was appointed to coordinate the implementation of the provisions 13 of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		

No.	Applicable Requirement	Compliance Status (Complied/Not-complied)	Brief explanation for non compliance	Corrective actions proposed to avoid non-compliance in future.
8.3	The boards of survey were conducted and the relevant reports were submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Not Complied	More than 06 months will take due to the prevailing practical situation.	Taking actions to resolve such practical issues.
9.3	The vehicle log books had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Not Complied	Due to practical issues Eg. Prevailing Covid 19 pandemic situation	Action will be taken to mitigate such issues in future
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		

No.	Applicable Requirement	Compliance Status (Complied/Not-complied)	Brief explanation for non compliance	Corrective actions proposed to avoid non-compliance in future.
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled		Has been submitted to the Dept. of Public Finance to write off under F.R. 109 . A loan balance of Rs.1800 has been written off within the year.	Writing off from accounts
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	-		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	-		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	-		

No.	Applicable Requirement	Compliance Status (Complied/ Not - complied)	Brief explanation for non compliance	Corrective actions proposed to avoid non-compliance in future.
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Not Complied	Staff vacancies are available	Requests have been made to the Ministry of Public Services, Provincial Councils and Local Governance, to fill the vacancies
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Not Complied	A citizens charter/ Citizens client's charter had been formulated for the Ministry. However, due to the change of scope of the Ministry, a certain delay has occurred in preparation of a new citizens charter and action is being taken to prepare a citizens charter having carried out a work-study.	
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Not Complied	A methodology to monitor and assess the formulation of Citizens Charter will be devised	

No.	Applicable Requirement	Compliance Status (Complied/Not -complied)	Brief explanation for non compliance	Corrective actions proposed to avoid non-compliance in future.
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Not Complied	Although it had been planned to prepare performance agreements, yet as only essential urgent duties were performed having called a limited staff due to the Covid 19 pandemic outbreak during the year, the task of preparing performance agreements could not be completed within the year.	Action is being taken to complete the task of preparing performance agreements at the beginning of the year 2021 itself.
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses Audit Paragraphs			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		



கார்டீய சாடிகை வார்டீகாவ செயலாற்றுகை அறிக்கை PERFORMANCE REPORT 2020

ஓடிகை கலமநாகரகை கபடூகூ, ராசு வடாசார ஓடிகை னா டேபல
சுண்டிகை ராசு அமாதாண்டை
காணி முகாமைத்துவ அலுவல்கள் மற்றும் அரசு தொழில்முயற்சிக்
காணிகள் மற்றும் சாத்துக்கள் அபிவிருத்தி இராஜங்க அமைச்சு

**State Ministry of Land
Management, State Enterprises Land and Property Development**

“சீகிகை மடூர”
ஓடிகை மன லேகை கார்டீகாலசு
1200/6, ரசுமலவததை சார,
வததரமூலலை.

“மிஹிகத்த மெதூர.”
காணிசு செயலகம்
1200/6, இராஜமலவததை வீதி,
பத்தரமூலலை.

"Mihikatha Medura"
Land Secretariat Office
1200/6, Rajamalwatta Rd,
Battaramulla.

**State Ministry of Land
Management, State Enterprises Land and Property
Development**

PERFORMANCE REPORT

2020

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Chapter 01- Profile of the Institute / Summary of Action

1.1. Introduction

Land, highly sensitive matter to public being limited and most the precious resource. Effective and productive management of such a resource is a great national responsibility.

By the Extraordinary Gazette No.2187/27 of the Democratic Socialist Republic of Sri Lanka dated 09th August 2020, responsibility of directing the State mechanism to achieve this goal has been vested to State Ministry of Land Management, State Enterprises Land and Property Development. Accordingly implementation of Title Registration Act No 21 of 1998 and Land Title Settlement Ordinance No 20 of 1931 was subjected to this Ministry.

Preparation of different strategies and implementation the same with the collaboration of Land Use Policy Planning Department and Land Title Settlement Department was done by this Ministry in order to confirm the optimum utilization of the land.

Preparation and implementation of regional/district land utilization plans, identification of lands which can be used but not currently utilized and state lands and lands owned by State Enterprises which are underutilized and provision of recommendations on the suitability of lands for different purposes are the functions of Land Use Policy Planning Department. Functions of Land Title Settlement Department are clear identification of State lands and Private lands, title settlement of lands by providing determinations following the conduction of Title Investigation. In this process title of the lands are settled and public is provided with Title Certificate State responsibility. This program is called as “Bimsaviya” and it is implemented within 65 Divisional Secretariat Divisions throughout Sri Lanka. Under Bimsaviya program survey and maps preparation activities are done Survey Department and all the activities related to state lands are done by Department of Commissioner General while the issuance of certificate after the registration of settled title is done by the Department of Registrar General.

1.2. Vision, Mission and Objectives

Vision

“Optimally utilized land resource towards sustainable development.”

Mission

“Contribution to sustainable development through efficient management and optimum utilization of the land resource by policy planning, implementation and coordination for all the stakeholders, while assuring a settled title and optimal utilization of lands.”

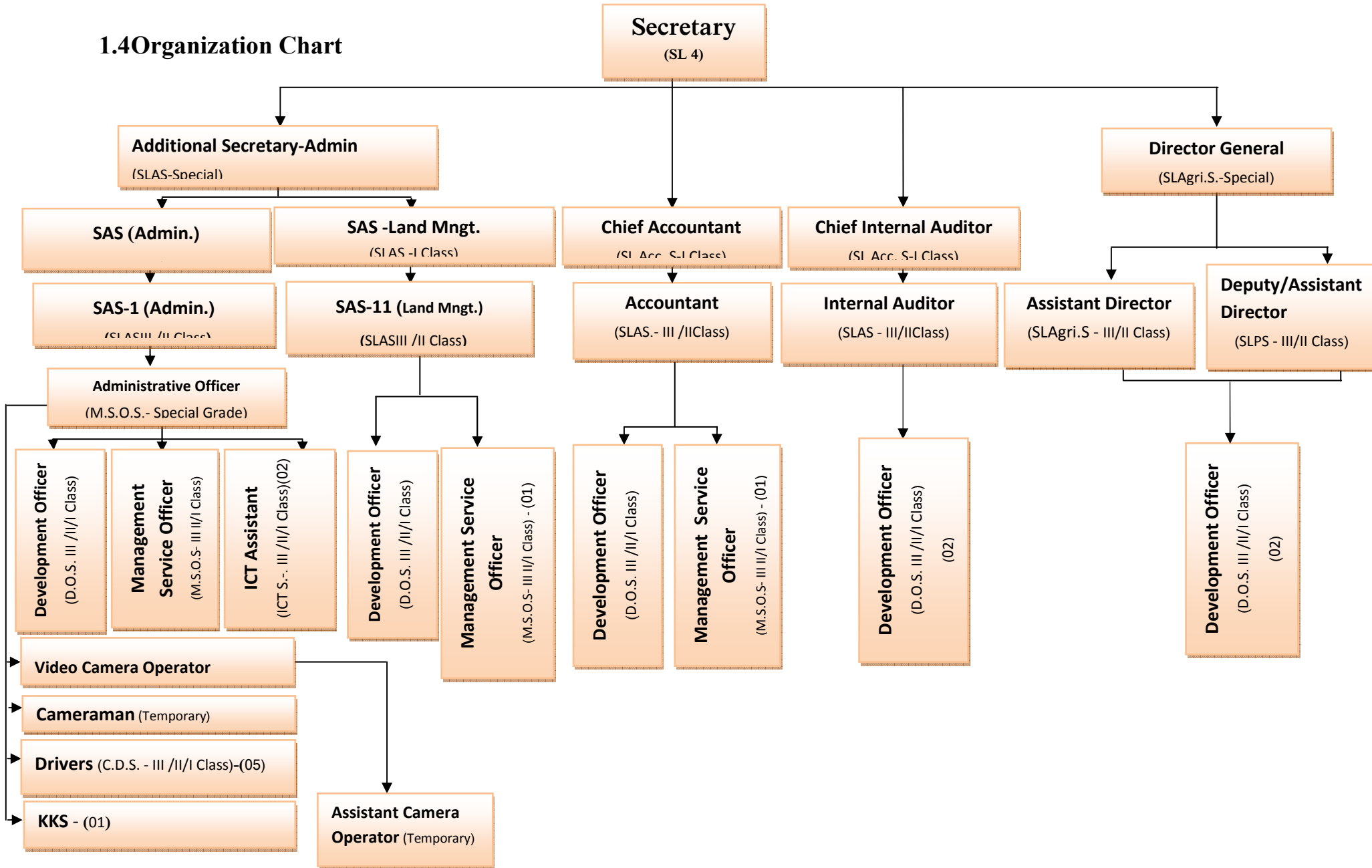
Objectives

1. Optimum land management in accordance with relevant rules & regulations.
2. Protect the environment for the future generation.
3. Implement the Land Use Policy.
4. Promote productivity of state lands and take action for the prevention of waning of special areas/lands.
5. Register the titles of all lands and ensure ownership.
6. Utilize state lands for achieving local and foreign production targets and manage related inputs.
7. Management of state enterprises lands.

1.3 Functions

1. Perform land management activities in accordance with the relevant Laws and Regulations for “Optimum land Management”
2. Assisting in policy formulation relevant to Land Management activities and to the subject, State Enterprises Land and Property Development.
3. Confirmation of settled title while ensuring the land ownership.
4. Preparation and implementation of optimum land utilization plan for sustainable development.
5. Good governance, taking follow-up actions and evaluation for the institutions and resources under the purview of Ministry of Land Management, State Enterprises, Lands & Property Development
6. Implementation of projects under State investments and National Development program.

1.4 Organization Chart



1.5 Departments of the Ministry

- Land Title Settlement Department
- Land Use Policy Planning Department

Chapter 02 - Progress and Vision

2.1 Special Achievements

Within a short period of 04 months after the ministry being established, it was able to initiate and implement special priority programs under State Policy Statement

- ◆ The project proposal of handing over Hundred Thousand land parcels to youth; in collaboration with banks and other institutes, by providing investment opportunities in state lands as a project of encouraging youth entrepreneurship; was prepared and approval was taken from Department of Planning. Instructions were issued to District Secretary/Divisional Secretary Offices regarding the implementation of the program. Paper advertisements were published and applications were called to select young entrepreneurs. Five Hundred Thousand applications were received for this by December 2020. Being able to identify 8817 Hectare of land to hand over for entrepreneurship development under this program is quite an achievement for us and interview process has been initiated and implemented to select the most eligible entrepreneurs from the received applications.
- ◆ Under identification of usable but not used lands and underutilized lands, the Land Use and policy Planning Department has identified 511, 320 hectare of usable but not used lands and underutilized lands within 25 districts. It was an achievement, to identify 7081 Hectare of land belong to the state enterprise which is not used effectively, even within the prevailed Covid Pandemic in the country.
- ◆ Livelihood Development Committee meetings implemented to empower National Program for Uplifting Rural Economy is being implemented within 25 districts of Sri Lanka. The district meetings of Kalutara, Kandy, Matale, Nuwaraeliya and Galle was held within year 2020 and District meetings of Matara, Polonnaruwa, Monaragala, Ratnapura and Kegalle was held within January 2021 and the District meetings of remaining 15 districts will hold in future. Identification of people's development needs and make access of National level implemented programs to the District and Regional level is taking place here.
- ◆ Since there are about Five Hundred Thousand Files kept aside are piled in regional offices for which title investigations were not completed and as the progress of BIMSAVIYA is at a lower level, The necessary guidance was given to the field by conducting workshops in regional level by discussing with all the officials regarding the catechism (Question and Answer Collection) named "Guidance to the Title Registration" as an expedite measure of this program. Therefore the investigations of 250,000 files kept aside are due to be completed within the year 2021.

- ◆ Several Discussion sessions have been conducted regarding the amendment of Title Registration Act No 21 of 1998. Therefore necessary actions were taken to forward the act with essential amendments to the cabinet of Ministers.

2.2 Challenges

- ◆ Non-receiving of the provisions required for the implementation of development programmes as required, accordingly it has to provide additional provisions, has to operate development programmes within the existing resource structure.
- ◆ Existing of vacancies in the staff representing all strata of the Ministry, the majority of the officers employed in the secondary and primary categories are lack of experiences and therefore it is affected to the negative impact to the performance of the Ministry.
- ◆ Even though there are large amount of under- utilized lands belonging to the government enterprises, it has to face various difficulties and problems in re- vesting of those lands to operate maximum utilization.

2.3 Progress

Bim Saviya Programme-Progress and future targets by 31 12.2020

Name of the Institution	Targets of 2020	Progress of 2020	Targets of 2021
Survey Department			
No. of land parcels of the cadastral maps surveyed	58,500	93,221	117,000
Land Title Settlement Department-			
No. of land parcels recommended and approved	36,270	24,450	90,000
Registrar General Department-			
No. of Titles registered	50,000	34,714	85,000
Land Commissioner General Department			
Land Kachcheri	85	54	20
Grants issued under Land Development Ordinance	2000	1572	3000
License issued under Land Development Ordinance	2000	290	2500
Mobile Services	27	19	27
Divisional Days	51	41	58
Problem solving	4167	1261	5000

State Ministry of Land Management, State Enterprises Land and Property Development	Targets 2020	Progress 2020	Targets 2021
1. Relating to Bim Saviya Programme			
Conducting Progress Review Meetings	12	06	10
Conducting Coordinating Committee Meetings	12	10	12
2 Public Complaints/Issues			
Forwarding the public complaints and issues which received relating to land title settlement programme and the land management division to the relevant institutions	66	36	120 (10 per month)
Forwarding the public complaints and land issues received by Hon. State Minister to the relevant institutions	32	27	

2.4 Future Vision

- ◆ Providing expeditious clause solutions to the people for their land issues by implementing the programme “The Ministry to the Village” for making efficiency the Bim Saviya Programme.
- ◆ Revising of survey targets under Bim Saviya programme
Increase the following year survey target up to 139,500 parcels by using 100 private sector surveyors.
- ◆ Passing the Land Title Settlement Act with necessary amendments.
- ◆ Identifying the lands which people occupied and capable to occur natural disasters according to the recommendations given by the National Building Research Institute and handing over those lands to the Department of Forest Conservations for tree planting and handing over the lands belonging to them which are protective and suitable for occupying, to the people. Implementing programmes such as exchange the un- protective lands that the disasters could be happened, with the lands protective and disasters could not be happened.
- ◆ Implementing projects for livelihood development.

It is expected to implement the following projects/programmes in the future.

- For ensuring the optimal land management, implementing agricultural and other entrepreneurial programmes by selecting 100 remote villages/areas which are Abundant of marginal lands and it is expected to develop those villages/areas during the period 2021-2025 in the concurrence of that developing the necessary provincial infrastructure. The Project report prepared in this connection had been presented to the National Planning Department in November for the approval and it is expected to implement by making additional provisions after receiving approval.
- It is expected to hand over 20,000 land parcels within the year 2021 under the programme which handing over hundred thousand of land parcels to the entrepreneurs by coordinating banks and relevant institutions by giving investment opportunities in state lands for encourage young entrepreneurs.

- Action is being taken to implement “Youth combined entrepreneurs Villages” by selecting a government land not less than 60 acres in extent under the programme of providing 100,000 state land parcels for improvement of young entrepreneurs and improving entrepreneurs development facilities and infra-structure facilities with the facility of twin houses under this programme. It is expected to implement 03 such villages in the future.

- ◆ Obtaining the approval of the cabinet to formulate legal methodology in order to avoid the fragmentation of the ownership of the paddy lands to ensure that every one receives the benefits and to encourage cultivation productively, to act on the fallowing and decrease of the productivity due to further fragmentation of paddy lands.

Chief Accounting officer/ Accounting officer/Head of the Department
Name: S.D.A.B.Borelassa
Designation: Secretary

Chapter 03- Overall Financial performance 2020

Overall Financial performance for the Year ended 31st december 2020

3.1 Statement of Financial Performance

ACA-F					
Financial Statement of Financial performance for the period ended 31st December 2020					
Budget2020		Note	Rs.		
			Actual		
			2020	2019	
	Revenue Receipts		-	-	
-	Income tax	1	-	-	} ACA -1
	Taxes on Domestic goods & Services	2	-	-	
	Taxes on International Trade	3	-	-	
	Non Tax Revenue and others	4	-	-	
	Total Revenue Receipts (A)		-	-	
	Non-Revenue Receipt		-	-	
	Treasury Imprest		22,010,000	-	ACA -3
	Deposits		138,550	-	ACA -4
	Advance Accounts		148,121	-	ACA -5
	Other receipts		228,786	-	
	Total Non-Revenue Receipts (B)		22,525,457	-	
-	Total Revenue Receipts and Non Revenue Receipts C= (A)+(B)		22,525,457	-	
	Less: Expenditure				
	Recurrent Expenditure		11,321,573	-	
35,300,000	Wages, Salaries & and other Employment Benefits	5	8,270,029	-	} ACA -2ii
10,800,000	Other Goods and Services	6	101,731	-	
300,000	Subsidies, Grants and Transfers	7	-	-	
	Interest Payment	8	-	-	
	Other Recurrent Expenditure	9	-	-	
46,400,000	Total Recurrent Expenditure (D)		19,693,333	-	
2,350,000	Rehabilitation & Improvement Of Capital Assets	10	1,805,551	-	} ACA -2ii
800,000	Acquisition of Capital Assets	11	1,001,364	-	
	Capital Transfers	12	-	-	
	Acquisition of Financial Assets	13	-	-	
150,000	Capacitu Building	14	-	-	
	Other Capital Expenditure	15	-	-	
3,300,000	Total Capital Expenditure (E)		2,806,915	-	
	Main Ledger Expenditure (F)			-	
	Deposit Payments		3,775	-	ACA -4
	Advance Payments		-	-	ACA -5
	Total Expenditure G=(D+E+F)		26,118,666	-	
	Imprest Balance as at 31st December-H=(C-G)		(3,593,209)	-	

3.2 Statement of Financial Position

ACA-P

Statement of Financial Position as at 31st December 2020

	Note	Actual	2020	2019
			Rs.	Rs.
<u>Non-Financial Assets</u>				
Property, Plant & Equipment	ACA -6		1,387,761	-
<u>Financial Assets</u>				
Advance Accounts	ACA-5/5(a)		3,466,522	-
Cash & Cash Equivalents	ACA -3		-	-
Total Assets			4,854,283	-
<u>Net Assets/ Equity</u>				
Net Worth to Treasury			3,331,747	-
Property, Plant & Equipment			1,387,761	-
Rent & Work Advance Reserve	ACA-5(b)		-	-
<u>Current Liabilities</u>				
Deposits Accounts	ACA -4		134,775	-
Imprest Balance	ACA -3		-	-
Total Liabilities			4,854,283	-

Detail Accounting Statements in above ACA format Nos. 1 to 6 presented in pages from 05 to 32 and Notes to accounts presented in pages from 33 to 41 Form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

Chief Accounting officer
Name: R.A.A.K.Ranawake
Designation: Secretary
Date: 2021.03.01

Accounting officer
Name: S.D.A.B.Borelassa
Designation: Secretary

Chief Accountant
Name: L.K.A.S.Gunasekara
Date: 2021.02.14

3.3 Statement of Cash Flows

Statement of Cash Flows ACA-C for the Period ended 31st December 2020 Actual

	2020	2019
	Rs.	Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profits	-	-
Non Revenue Receipts	228,786	-
Revenue collected for other Heads	-	-
Imprest Receipts	22,010,000	-
Total Cash Generated from Operations (a)	22,238,786	-
Less-Cash disbursed for :		
Personal Emoluments & Operating Payments	15,418,735	-
Subsidies and Transfer Payments	101,731	-
Expenditure incurred for other Expenditure Heads	592,375	-
Imprest Settlement to Treasury	3,500,000	-
Total Cash disbursed for Operations (b)	19,612,841	-
NET CASH FLOW FROM OPERATING ACTIVITIES (c)=(a)-(b)	2,625,945	-
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from Equipments	-	-
Recoveries from Advance	148,121	-
Total cash generated from Investing Activities (d)	148,121	-
Less-Cash disbursed for :		
Purchase or Construction of Physical Assets & Acquisition of	2,195,318	-
Other Investments	713,523	-
Total Cash disbursed for Investing Activities (e)	2,908,841	-
NET CASH FLOW FROM INVESTING ACTIVITIES (F)=(d)-(e)	(2,760,720)	-
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c)	(134,775)	-
Cash Flows from Financing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposits Received	138,550	-
Total Cash generated from Financing Activities (h)	138,550	-
Less-Cash disbursed for :		
Repayment of Local Borrowing	-	-
Repayment of Foreign Borrowing	-	-
Repayment of Deposits	3,775	-
Total Cash disbursed for Financing Activities (i)	3,775	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	134,775	-
Net Movement in Cash (k)= (g)-(i)	-	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-

3.4 Notes to the Financial Statement-

3.5 Performance of the Revenue Collection

Rs. , 000

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original Estimate	Final Estimate	Amount (Rs.)	As a % of Final Revenue Estimate

3.6 Performance of the Utilization of Allocation

Rs. , 000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	46,400	45,404	19,693.333	43%
Capital	3,300	4,296	2,806.915	65%

3.7 In terms of F.R.208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

Rs. , 000

Serial No	Allocation Received from Which Ministry /Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original Final	Original Final		
-	-	-	-	-	-	-

3.8 Performance of the Reporting of Non-Financial Assets

Rs. , 000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2019	Balance as per financial Position Report as at 31.12.2019	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures	-	-	-	-
9152	Machinery and Equipment	1,387.761	1,387.761	-	100%
9153	Land	-	-	-	-
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Work in Progress	-	-	-	-
9180	Lease Assets	-	-	-	-

3.9 Auditor General's Report

Final Audit Report issued by the Auditor General is attached here with (Annex. 01)

Chapter 04 - Performance indicators

4.1 Performance indicators of the Institute(Based on Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100% - 90%	75% - 89%	50% - 74%
1.under the Bimsaviya program <ul style="list-style-type: none"> ▪ Number of land lots in surveyed cadastral maps ▪ Number of land lots Recommended and approved ▪ Number of registered Title certificates ▪ Number of coordination committee discussions and progress review meetings 	✓ - - -	- - - ✓	- ✓ ✓ -
2.Optimal land management <ul style="list-style-type: none"> ▪ Identified underutilized, unused state and lands owned by state enterprise - Hectare 	-	✓	-

Chapter 05 - Performance of the achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified respective Sustainable Developments Goals

Goal / Objective	Targets	Indicators of the achievement	Progress of the Achievement to date		
			0% - 49%	50% - 74%	50%- 100%
1	1.4	Number of Title certificates issued to the Public		✓	
2	2.3 2.4	Number of applications received for the sections of development of Agriculture, Entrepreneurship in food production			✓
5	5.4	Number of title certificates, number of grants/license, number of applications for young women entrepreneurs		✓	
8	8.3 8.2	Number of young Entrepreneur development applications			✓
9	9.1 9.3	Number of young entrepreneurs inclined to get the financial service loans	✓ (Expected to complete the targets in the future)		
12	12.2	Number of promoted local entrepreneurship	✓ (Expected to complete the targets in the future)		
15	15.3 15.5 15.9	Amount of natural calamitous land inclined for forest growth	✓ (Expected to complete the targets in the future)		

5.2 Achievements and challenges of the Sustainable Development Goals

- ◆ Since the strategies implementing to issues Title Certificates are lengthy and many institutes are collaborated in this process, it takes much time to provide benefits to the public. Also as it took a long time to pass the Title Settlement Act with necessary amendments.
- ◆ Having a limited land resource which could be utilized for national entrepreneurship, agriculture and other development programs. The difficulties in taking actions regarding the underutilized and unused state and private lands, to ensure effective land utilization

Chapter 06- Human Resource Profile

6.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies/(Excess)**
Senior	14	8	6
Tertiary	1	1	-
Secondary	17	16	1
Minor	13	7	6

6.2 Effect of the shortage/excess of the human resources on the performance of the Department

Since the approval has not been granted for the required positions which are forwarded for approval and there are vacancies in the approved positions, it is difficult to bring the performance of the institute to an optimum level.

6.3 Human Resource Development

Name of the Programme	No. Of Staff Trained	Duration of the Programme	Total Investment(Rs.Mn)		Nature of the Programme (Abroad/Local)	Output/ Knowledge Gained
			Local	Foreign		
<p>Since this is a Ministry started in August 2020, the necessary human recourse has to be obtained within a short time period. Therefore there were vacancies in human resource, and it was difficult to implement the Human Resource Training Programs, as the limited number of staff who worked has been employed in the relevant duties</p>						

Chapter 07- Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not-complied)	Brief explanation for non-compliance	Corrective actions proposed to avoid non-compliance in future.
01 The following Financial statements/accounts have been submitted on due date				
1.1	Annual Financial Statement	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	-		
1.4	Stores Advance Account	-		
1.5	Special Advance Account	-		
1.6	Others	-		
02 Maintenance of Books and Registers(FR445)				
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Not Complied	Since this is a new ministry maintenance of Fixed assets registers has not been finalized	Fixed assets registers are being prepared.
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update.	Complied		
2.8	Stocks Register has been maintained and update			
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	Complied		
03 Delegation of Functions for Financial Control (FR 135)				
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		

3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Not Complied	Pay Role computer program is not established	Establishment of Pay Role computer program
04	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	Preparation of Annual Procurement Plan	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
05	Audit Query			
5.1	All the audit queries has been replied within the specified time by the Auditor General	-	-	-
06	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	-	-	-
6.2	All the internal audit reports have been replied within one month	-	-	-
6.3	Copies of all the internal audit reports has been submitted to the management audit department in terms of the Sub-section 40(4) of the National Audit Act No.19 of 2018	-	-	-
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulations 134(3)	-	-	-
07	Audit & Management Committee			
7.1	Minimum 4 meetings of the Audit and Management Committee has been held during the year as per the DMA circular 1- 2019	-	-	-
08	Asset Management			
8.1	Information about purchases of assets and disposals was submitted to the Comptroller General 's Office in terms of paragraph 7, of the Assets Management Circular No. 01/2017	Complied		

8.2	A suitable Liaison Officer was appointed to coordinate the implementation of the provisions 13 of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports were submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	-		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	-		
8.5	The disposal of condemn articles had been carried out in terms of FR 772			
09	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	-		
9.3	The vehicle log books had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Not relevant		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	Utilization of Provisions			

11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	-		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	-		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	-		
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		

17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	-	Could not complete within the relevant time period	Preparation of the relevant charter as soon as possible
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	-	Could not complete within the relevant time period	Preparation of the relevant methodology as soon as possible
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses Audit Paragraphs			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	-	-	-